

CUSD Board of Education

Regular Meeting Agenda

Chico City Council Chambers

October 19, 2011

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Dr. Kathleen Kaiser, President

Jann Reed, Vice President

Eileen Robinson, Clerk

Dr. Andrea Lerner Thompson, Member

Elizabeth Griffin, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District

1163 E. 7th Street

Chico, CA 95928

(530) 891-3000

Or Online at:

www.chicousd.org

Posted: 10/14/11

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT
OF CUSD BOARD OF EDUCATION MEETINGS**

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – October 19, 2011

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

5:00pm

1. **CALL TO ORDER**

- 1.1. Public comment on closed session items

2. **CLOSED SESSION**

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.

6:00 pm

3. **RECONVENE TO REGULAR SESSION** (5 minutes)

- 3.1. Call to Order
3.2. Report Action Taken in Closed Session
3.3. Flag Salute

6:05pm

4. **STUDENT REPORTS** (20 minutes)

6:25pm

5. **SUPERINTENDENT'S REPORT AND RECOGNITION** (30 minutes)

6:55pm

6. **ITEMS FROM THE FLOOR** (15 minutes)

7:10pm

7. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS** (20 minutes)

- 7.1. CUTA
7.2. District
7.3. CSEA
7.4. CUMA

7:30pm

8. **CONSENT CALENDAR** (5 minutes)

8.1. GENERAL

- 8.1.1. Consider Approval of Minutes of Regular Session on September 21, 2011, Special Meeting on October 5, 2011, and Special Meeting on October 13, 2011
8.1.2. Consider Approval of Items Donated to the Chico Unified School District

8.2. EDUCATIONAL SERVICES

- 8.2.1. Consider Expulsion of Students with the following IDs: 41306, 50207, 52582, 56580, 71733
8.2.2. Consider Approval of the Field Trip Request for Hooker Oak School 5/6 classes to take a Call of the Sea Ship Trip in the San Francisco Bay from 11/9/11-11/10/11
8.2.3. Consider Approval of the Field Trip Request for the CHS AP Senior English class to attend Shakespeare Plays in Ashland, Oregon from 3/31/12-4/1/12
8.2.4. Consider Approval of Consultant Agreement with Clark Consulting and Training to build capacity for CUSD teachers and coaches in the area of ELD instruction and to deliver high-quality instruction to English Learners
8.2.5. Consider Approval of Consultant Agreement with Terry Haag to enhance the nutrition and physical activity lessons/promotions supported by SCNAC during the school day

- 8.2.6. Consider Approval of (4) Consultant Agreements with: Linda Cole, Bill Unger, David Vallelunga (Sub), and Mandalyn May (McClelland) to teach rhythm, song, and reading music with the use of ukuleles for the ASES/21st Century programs
- 8.2.7. Consider Approval of Consultant Agreement with Butte County Office of Education to hire an additional nine Fair View High graduates to aid in the implementation of ASES/21st Century After School Program
- 8.2.8. Consider Approval of Part II Consolidated Application for Funding Categorical Programs
- 8.2.9. Consider Approval of The Single Plan for Student Achievement
- 8.2.10. Consider Approval of The LEA Plan Addendum

8.3. BUSINESS SERVICES

- 8.3.1. Consider Approval of Accounts Payable Warrants
- 8.3.2. Consider Approval of Monthly Enrollment and ADA Report

8.4. HUMAN RESOURCES

- 8.4.1. Consider Approval of Certificated Human Resources Actions
- 8.4.2. Consider Approval of Classified Human Resources Actions

9. DISCUSSION/ACTION CALENDAR

9.1. EDUCATIONAL SERVICES

- 7:35pm 9.1.1. Discussion/Action: Red Ribbon Week Resolution #1162-11 (Ann Brodsky) (10 minutes)
- 7:45pm 9.1.2. Discussion/Action: AP Calculus Textbook Recommendation (Debbie Rosenow, Dan Sours, John Bohannon) (10 minutes)
- 7:55pm 9.1.3. Information: Grants and Resource Development Update (Liz Metzger) (10 minutes)

9.2. GENERAL

- 8:05pm 9.2.1. Information: Board Policy 5030, Student Wellness (Tanya Harter) (60 minutes)
- 9:05pm 9.2.2. Information: 1st Reading of Revised/Updated/New Board Policies (Administration) (5 minutes)

BP 0520.1	High Priority Schools Grant Program - Deleted
BP 1113	District and School Web Sites
BP 1114	District-Sponsored Social Media
BP 1160	Political Processes
BP 1330	Use of School Facilities
BP 3100	Budget
BP 3280	Sale or Lease of District-Owned Real Property
BP 3290	Gifts, Grants, and Bequests
BP 3513.3	Tobacco-Free Schools
BP 3550	Food Service/Child Nutrition Program
BP 3551	Food Service Operations/Cafeteria Fund
BP 3553	Free and Reduced Price Meals
BP 4033	Lactation Accommodation - NEW
BP 4158	Employee Security
BP 5022	Student and Family Privacy Rights
BP 5116.1	Intradistrict Open Enrollment
BP 5131.62	Tobacco
BP 5142.1	Identification and Reporting of Missing Children - Deleted
BP 5144	Discipline
BP 5145.7	Sexual Harassment
BP 5145.11	Questioning and Apprehension by Law Enforcement
BP 6111	School Calendar
BP 6163.1	Library Media Centers
BP 6163.2	Animals at School
BP 7310	Naming of Facility
BB 9140	Board Representatives
BB 9323.2	Actions by the Board

9.3. BUSINESS SERVICES

9:10pm

9.3.1. Discussion/Action: Inspire School of Arts and Sciences Contractor Selection Committee (Michael Weissenborn) **(10 minutes)**

9:20pm

9.3.2. Discussion/Action: Design and Engineering Services for Relocatable Classroom Buildings for Inspire School of Arts and Sciences (Michael Weissenborn) **(10 minutes)**

9:30pm

10. ITEMS FROM THE FLOOR **(45 minutes)**

10:15pm

11. ANNOUNCEMENTS **(5 minutes)**

10:20pm

12. ADJOURNMENT

Posted: 10/14/11

:mm

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets.

Present: Kaiser, Reed, Robinson, Thompson, Griffin

Absent: None

1.1 Public comment on closed session items

The floor was open for public comment on Closed Session Items. There were no public comments. Board President Kaiser announced the Board was moving into Closed Session.

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations

Representatives

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

2.2 Conference with Legal Counsel

Anticipated Litigation

Significant exposure to litigation

Pursuant to Government Code

§54956.9(b)

(one case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Paul Gant, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:03 p.m. Board President Kaiser called the Regular Meeting to Order.

3.2 Closed Session Announcements

Board President Kaiser announced the Board had been in Closed Session and there was nothing to report.

3.3 Flag Salute

At 6:04 p.m. Board President Kaiser led the salute to the Flag.

4. STUDENT REPORTS

At 6:05 p.m. Student reports were presented by: Danielle Frye, Kate Garey and Katie Finney for PVHS; Kelley Jones for FVHS, and Crystal Lake and Jarred Morales for Inspire.

5. SUPERINTENDENT'S REPORT

At 6:17 p.m. The Superintendent's Award was presented to Jon Nickerson for his work at beautifying the Chico High School campus. Chico High Principal Jim Hanlon presented a PowerPoint of the improvements, while Jon Nickerson recognized the ROP/Workability students for their work. ROP/Workability students Kyle Donner, Nolan Davey, Julio Bellow, and Dillon Landry spoke about their work experiences. At 6:24 p.m. Director Joanne Parsley presented information on the Chinese programs in CUSD and introduced Parkview Principal JoAnn Bettencourt who introduced Zhan (Sonia) Zhang, the newest teacher to the Afterschool program. Dr. Kaiser, Maggie Payne, Debbie Henry, and Janet Fournier presented information on their trip to China. Assistant Superintendent Feaster presented information on LOVE Chico activities planned for Sunday, September 25. Director Michael Weissenborn presented information on the Solar Ribbon Cutting Ceremony planned for Thursday, October 6, at 3:30pm at Pleasant Valley High School and encouraged everyone to attend. Board Member Griffin presented information on the Early Learning Summit, "To Play or Not to Play", scheduled for Saturday, October 29, 8:00am-3:00pm at CSU Chico, Bell Memorial Union.

MINUTES**6. ITEMS FROM THE FLOOR**

At 6:44 p.m. Board President Kaiser asked if there were Items from the Floor.

Three parents requested School Calendar changes regarding start date and spring break dates.

Parent Michael Schooling, PTA President Todd Sturgis, and Booster Parent Lauri Twisselman requested that BP 5030, Student Wellness be brought back for review by the Board.

At 6:59 p.m. Board Member Thompson moved to re-agendize BP 5030, Student Wellness for discussion; seconded by Board Member Griffin. After further discussion Board President Kaiser clarified that the motion was to bring Board Policy 5030 back for discussion and then hold a second meeting for potential action. District Administration is to schedule the meetings.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

Board Vice President Reed noted that the School Calendar is a planned agenda item already. Board. Assistant Superintendent Feaster noted that historically the School Calendar has come before the Board as information in January and for Action in February. He also stated there will be information posted on the CUSD website regarding regulations and will have a link for accepting input.

7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

At 7:11 p.m. The Board received reports from employee groups regarding negotiations from Mike Allen for CUMA, Kevin Moretti for CUTA, Bob Feaster for the District, and Dee Gudmundson for CSEA.

8. CONSENT CALENDAR

At 7:20 p.m. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board Vice President Reed pulled item 8.2.15; Board President Kaiser pulled Item 8.2.16; and Board Clerk Robinson pulled Item 8.3.2. Board Member Thompson moved to approve the remaining Consent Items; seconded by Board Clerk Robinson.

8.1. GENERAL

8.1.1. The Board approved the Minutes of the Regular Session on August 17, 2011

8.1.2. The Board accepted the items donated to Chico Unified School District.

Donor	Item	Recipient
Lacey Christophersen	Books @ \$17.00	Chapman
Ricketts	Furniture @ \$150.00	Chapman
Jeff and Shelly Martinek	Bookshelf @ \$220.00	Chapman
Target	\$70.75	Citrus
Scott and Dani Hood	\$500.00	Emma Wilson
Costco	Backpacks @ \$750.00	McManus
Dollar Tree #1227	School Supplies @ \$540.00	McManus
Kimberly Duntsch	\$50.00	Neal Dow
Eagles Auxillery	Supplies @ \$250.00	Rosedale
Todd and Mary Mino	\$25.00	Sierra View
Katy and Bob Fritz	\$35.00	Sierra View
Pam and Gary Willis	\$200.00	Sierra View
Natural Fashion, Inc.	\$500.00	Sierra View
Chico Printing	\$500.00	Sierra View
Target	\$277.80	Chico Jr. High
Thomas & Nancy Masterson	Books @ \$50.00	Marsh Jr. High
Arielle Danan	Fabric	Marsh Jr. High
CA Healthy Collaborative	\$100.00	Marsh Jr. High
Janice H. Baker	\$100.00	Marsh Jr. High
Little Red Hen Nursery, Inc.	\$300.00	Marsh Jr. High
Leslie Schibsted	Patterns for Costumes @ \$15.00	Marsh Jr. High
Judith Kranz	\$250.00	Marsh Jr. High

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C. Edward and Sharon Minor	\$100.00	Chico High
Marla J. Conry	\$25.00	PVHS/Academic Decathlon Team
Lundberg Family Farms	\$250.00	PVHS/Academic Decathlon Team
Michelle & John McGivern	\$100.00	PVHS/Fine Arts
Michelle Martin	Books @ \$147.00	PVHS/Library
Machelle Tucker	Book @ \$17.00	PVHS/Library
Michael Huyck	Books @ \$43.00	PVHS/Library
Corey Walker	Books @ \$12.00	PVHS/Library
Lisa Lee	Book @ \$4.00	PVHS/Library
Amber Enos	Book @ \$17.00	PVHS/Library
Jason Becker	Books @ \$120.00	PVHS/Library
Heather Lyon/Lyon Books	Books @ \$89.05	PVHS/Library
First Responder EMS, Inc.	Medical Standby Services @ \$3,500.00	PVHS/Athletics

8.1.3. The Board accepted the update on the 2010-2011 Major Fund Raising Requests

School	Activity	Date/Time	Estimated Net Profit
Chico HS	Letter Campaign	11/1/10-3/7/11	8,000.00
Chico HS	TWIRPS Dance	11/4/10 - 11/12/10	10,000.00
Chico HS	Race at Bidwell Park	11/7/10-11/7/10	5,000.00
Chico HS	Bird House Sales	4/13/11 - 4/14/11	10,000.00
Chico HS	Alumni	4/8/11 - 6/30/11	7,500.00
	Sponsorship/Newsletter		
Chico HS	Round Table Pizza	4/21/11 - 5/20/11	10,000.00
Pleasant Valley HS	Gold Card Sales	8/8/10-8/20/10	7,000.00
Pleasant Valley HS	Merchant Discount Cards	2/24/11 - 3/4/11	10,000.00
Pleasant Valley HS	Pizza sale - SOS	4/21/11 - 5/31/11	10,000.00
Bidwell JHS	ASB Magazine Drive	9/3/10 - 6/30/11	20,000.00
Bidwell JHS	PE Uniform Sales	8/11/10 - 5/26/11	1,500.00
Chico JHS	ASB Magazine Drive	9/3/10 - 6/30/11	20,000.00
Chico JHS	Yearbook Sales	8/2/10 - 6/30/11	1,500.00
Chico JHS	PE Uniform Sales	8/2/10 - 5/26/11	900.00
Marsh JHS	ASB Magazine Drive	9/3/10 - 6/30/11	20,000.00
Marsh JHS	PE Uniform Sales	8/2/10 - 5/26/11	2,500.00
Marsh JHS	Yearbook Sales	8/2/10 - 5/26/11	2,000.00
Emma Wilson	Catalog Sales	9/17/10 - 10/5/10	30,000.00
Emma Wilson	Anniversary Picnic	10/7/2010	15,000.00
Emma Wilson	Jog-a-thon	4/15/11 - 5/6/11	15,000.00
LCC	Jog-a-thon	9/3/10 - 9/17/10	8,000.00
LCC	Cookie Dough Sales	10/15/10 - 11/15/10	8,000.00
McManus	Book Faire	9/20/10 - 9/24/10	?
McManus	See's Candy Sale	11/1/10 - 11/12/10	4,000.00
McManus	Jog-a-thon	4/29/2011	7,000.00
Neal Dow	Wog-a-thon	4/8/2011	11,900.00
Shasta	Cookie Dough Sales	10/18/10 - 12/10/10	22,500.00

8.2. EDUCATIONAL SERVICES

- 8.2.1. The Board approved the Expulsion of Student with the following ID: 58937
- 8.2.2. The Board approved the Expulsion Clearance of Students with the following IDs: 36739, 51268, 52362, 62566, 62567
- 8.2.3. The Board approved the Field Trip Request for Rosedale Sixth Graders to take an environmental hike at Mt. Lassen National Park from 9/22/11-9/23/11
- 8.2.4. The Board approved the Field Trip Request for Chico Jr. Club Live to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11

MINUTES

- 8.2.5. The Board approved the Field Trip Request for Bidwell Jr. Club Live to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.6. The Board approved the Field Trip Request for Chico High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.7. The Board approved the Field Trip Request for Chico High students to attend the Leadership Conference at Richardson Springs from 3/8/12-3/10/12
- 8.2.8. The Board approved the Field Trip Request for Pleasant Valley High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.9. The Board approved the Field Trip Request for Fair View High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.10. The Board approved the Field Trip Request for Fair View High students to attend the Leadership Conference at Richardson Springs from 3/8/12-3/10/12
- 8.2.11. The Board approved the Consultant Agreement with Dan Gobba to assist with practical application components of the CPA Building Trades and Construction Grant
- 8.2.12. The Board approved the Consultant Agreement with Dovetail Learning, Inc. to provide training and consultation for elementary guidance staff, teachers and psychologists
- 8.2.13. The Board approved the Consultant Agreement with Frank Reale to provide the master blue prints for the Holistic Playground and provide staff with in-service on how to incorporate activities into lessons
- 8.2.14. The Board approved the Career Technical Education Advisory Committee (CTEAC)
- 8.2.15. This item was pulled for further discussion.
- 8.2.16. This item was pulled for further discussion

8.3 BUSINESS SERVICES

- 8.3.1. The Board approved the Accounts Payable Warrants.
- 8.3.2. This item was pulled for further discussion.
- 8.3.3. The Board approved the Declaration of Surplus Property.
- 8.3.4. The Board approved the Notice of Completion – Water Tank Replacement at Forest Ranch Elementary School
- 8.3.5. The Board approved the Notice of Completion – Covered Walkway Beam Replacement at Pleasant Valley High School

8.4 HUMAN RESOURCES**8.4.1. The Board approved the following Certificated Human Resources Actions**

<u>Name/Employee #</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Temporary Appointment(s) 2011/12</u>			
Allen Joanna	Psychologist	2011/12	0.1 FTE Temporary Appointment (in addition to .9 Permanent assignment)
Armstrong, D. Brad	Secondary	9/1/11-5/24/12	0.2 FTE Temporary Appointment (in addition to current .8 FTE Temporary assignment)
Balderston, Deborah	Secondary	2011/12	0.2 FTE Temporary Appointment
Boles, Liana	Secondary	9/13/11-5/24/12	0.2 FTE Temporary Appointment
Dunlap, Kathryn	Special Education	8/22/11-5/24/12	1.0 FTE Temporary Appointment
Graber, Julie	School Nurse	2011/12	0.5 FTE Temporary Appointment
Henderson, Donna	Elementary	2011/12	1.0 FTE Temporary Appointment
Hudson, Erica	Elementary	8/22/11-5/24/12	0.4 FTE Temporary Appointment
Lampkin, Rosann	Psychologist	2011/12	0.2 FTE Temporary Appointment (in addition to .6 Permanent assignment)
Mayr, Martha	Secondary	9/1/11-5/24/12	0.4 FTE Temporary Appointment (in addition to current .6 FTE Temporary assignment)

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Miller, Katherine	Special Education	8/25/11-5/24/12	1.0 FTE Temporary Appointment
Nichols, Janelle	Elementary	9/6/11-5/24/12	0.2 FTE Temporary Appointment (in addition to current .5 FTE Permanent assignment)
Quinto, Terry	Psychologist	2011/12	0.8 FTE Temporary Appointment
Ross, Carlie	Secondary	8/10/11-5/24/12	0.8 FTE Temporary Appointment
Ross, Carlie	Secondary	9/1/11-5/24/12	0.2 FTE Temporary Appointment
Stager, Linda	Psychologist	2011/12	0.35 FTE Temporary Appointment (in addition to .65 Permanent assignment)
Wilcox, Jessica	Special Education	8/22/11-12/16/11	0.6 FTE Temporary Appointment (in addition to current .4 FTE Temporary assignment)

2011/12 Leave Requests

Cook, Lori	Secondary ISP	2011/12	0.2 FTE Child Care Leave
Smith, Julia C.	Special Education	2011/12	1.0 FTE Personal Leave

8.4.2. The Board approved the following Classified Human Resources Actions

<u>ACTION NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/FUND/RESOURCE</u>
<u>Appointments</u>			
ACTON, DESIREE	ACCOUNTING TECHNICIAN/BJHS/4.0	9/13/2011	VACATED POSITION/271/ GENERAL/0000
ALBA, CESAR	IA-SPECIAL EDUCATION/EMMA WILSON/3.0	8/23/2011	NEW POSITION/294/ SPECIAL ED/6500
ALBA, CESAR	IA-SPECIAL EDUCATION/EMMA WILSON/2.5	8/23/2011	VACATED POSITION/182/ SPECIAL ED/6500
BHOJAK, DEBORAH	IA-SPECIAL EDUCATION/CITRUS/5.0	8/15/2011	VACATED POSITION/278/ SPECIAL ED/6500
BILLINGSLEY, LISA	OFFICE ASST ELEMENTARY ATTENDANCE/ MCMANUS/6.5	8/29/2011	VACATED POSITION/27/ GENERAL/0000
BROWN, CHRISTINA	PARENT LIAISON AIDE- RESTR/MCMANUS/2.0	9/14/2011	NEW POSITION/73/ CATEGORICAL/3010
CAIN, SARA	IA-SPECIAL EDUCATION/MCMANUS/1.6	8/29/2011	VACATED POSITION/35/ CATEGORICAL/6010
CARSON, KERRY	CAFETERIA ASSISTANT/CHS/4.0	8/29/2011	VACATED POSITION/18/ NUTRITION/0000
CARTER, KARRI	REGISTRAR/CHS/8.0	9/7/2011	EXISTING POSITION/60/ GENERAL/0000
CINQUINI, ANGELINA	IPS-HEALTHCARE/NEAL DOW/4.0	8/12/2011	NEW POSITION/9/ SPECIAL ED/6501
COOTS, LORRAINE	INSTRUCTIONAL ASSISTANT/CITRUS/1.5	8/10/2011	VACATED POSITION/279/ CATEGORICAL/6010
CORREA, LINDA	TARGETED CASE MGR-BILINGUAL/ ROSEDALE/3.8	8/10/2011	EXISTING POSITION/ CATEGORICAL/4124
FASHING, KARI	PARENT CLASSROOM AIDE- RESTR/LCC/2.0	8/25/2011	NEW POSITION/24/ CATEGORICAL/3010
FLOYD, HEATHER	IPS-CLASSROOM/HOOKER OAK/3.5	9/12/2011	NEW POSITION/29/ SPECIAL ED/6501
GREBMEIER, WENDY	PARENT CLASSROOM AIDE- RESTR/LCC/2.0	9/13/2011	NEW POSITION/25/ CATEGORICAL/3010
HAFER, ANDREW	BAKER ASSISTANT/BAKERY/8.0	8/30/2011	VACATED POSITION/237/ NUTRITION/0000
HASSETT, DEBRA	CAFETERIA ASSISTANT/CHS/9	9/7/2011	NEW POSITION/61/ CATEGORICAL/4124
HAZZARD, CHARLES	IA-SPECIAL EDUCATION/CHS/6.5	8/10/2011	NEW POSITION/292/ SPECIAL ED/6500
HERNANDEZ, MARIA	IA-BILINGUAL/ROSEDALE/4.5	8/11/2011	EXISTING POSITION/291/ CATEGORICAL/7091

MINUTES

HERNANDEZ, MARIA	IA-BILINGUAL/ROSEDALE/1.5	8/11/2011	NEW POSITION/289/ CATEGORICAL/6010
HERNANDEZ, MARIA	IA-BILINGUAL/ROSEDALE/2.0	9/7/2011	NEW POSITION/46/ CATEGORICAL/6010
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/HOOKER OAK/6.0	8/10/2011	VACATED POSITION/5/ SPECIAL ED/6500
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/MCMANUS/3.5	9/26/2011	VACATED POSITION/44/ SPECIAL ED/6500
HUNTER, KATIE	IA-ELEMENTARY GUIDANCE/MCMANUS/3.0	9/12/2011	VACATED POSITION/284/ GRANT/7830
MCKEY, ELIZABETH	CAFETERIA ASSISTANT/CCDS/1.6	8/16/2011	VACATED POSITION/254/ NUTRITION/0000
MELVIN, PENNY	REGISTRAR/PVHS/8.0	9/7/2011	EXISTING POSITION/59/ GENERAL/0000
O'BRIEN, CASEY	CAMPUS SUPERVISOR/CJHS/1.9	8/23/2011	EXISTING POSITION/51/ CATEGORICAL/4124
PARTAIN, KENDRA	IA-SPECIAL EDUCATION/MCMANUS/5.4	9/14/2011	EXISTING POSITION/72/ CATEGORICAL/3010
POLI, TINA	HEALTH ASSISTANT/LCC/6.0	9/6/2011	VACATED POSITION/258/ GENERAL/1105
REISE, MARCY	IA-SPECIAL EDUCATION/HOOKER OAK/2.0	9/20/2011	NEW POSITION/39/ SPECIAL ED/6501
RICHER, HAYLEY	IPS-CLASSROOM/PVHS/6.0	8/10/2011	VACATED POSITION/261/ SPECIAL ED/6501
SMITH, ERIN	LT PARENT CLASSROOM AIDE-RESTR/ SIERRA VIEW/2.0	8/10/2011-9/7/2011	EXTEND LT POSITION/49/ GENERAL/0000
SMYTH, M. LYNN	IA-SR ELEMENTARY GUIDANCE/CITRUS/1.4	9/12/2011	VACATED POSITION/241/ GRANT/7829
WALTERS, GABRIELLE	LT IA-SPECIAL EDUCATION/AFC/5.0	9/8/2011-2/10/2012	DURING ABSENCE OF INCUMBENT/285/ SPECIAL ED/6500
WATSON, VALYA	SR LIBRARY MEDIA ASSISTANT/CJHS/1.0	8/22/2011	NEW POSITION/33/ CATEGORICAL/3010
<u>LAYOFF TO RE- EMPLOYMENT</u>			
JESSE, KATHRYN	IA-SPECIAL EDUCATION/BJHS/1.0	8/28/2011	LACK OF WORK
<u>Leaves of Absence</u>			
BOELEN, NICHOLAS	IPS-CLASSROOM/LOMA VISTA/3.0 & 3.0	9/19/2011-9/30/2011	PER CBA 5.3.3
BUSS, ERIN	IA-SPECIAL EDUCATION/NEAL DOW/5.0	9/2/2011-9/29/2011	PER CBA 5.11
CAMPOS, DEBORAH	IPS-CLASSROOM/MJHS/2.0	8/10/2011-2/10/2012	PART-TIME PER CBA 5.12
STEWART-REIBLEIN, KATHERIN	IPS-HEALTHCARE/CITRUS/3.5 & 3.0	8/10/2011- 12/16/2011	PART-TIME PER CBA 5.12
TRITCHLER, STACY	SCHOOL BUS DRIVER-TYPE 2/TRANSPORTATION/7.9	8/10/2011-2/10/2012	PART-TIME PER CBA 5.2.9
WATTS, CHRISTINA	IA-SPECIAL EDUCATION/LCC/5.0	9/15/2011- 12/16/2011	PER CBA 5.11
<u>PROMOTION</u>			
BILLINGSLEY, WENDY	SCHOOL OFFICE MANAGER/ CHAPMAN/8.0	8/4/2011	VACATED POSITION/272/ GENERAL/0000
CLARK, KARYL	CHIEF EXAMINER-GED/EDUCATION SVCS/1.0	8/10/2011	NEW POSITION/276/ CATEGORICAL/3010
<u>RESIGNATION/TERMINATION</u>			
FANNING, NICOLE	IA-SPECIAL EDUCATION/MCMANUS/3.5	8/5/2011	VOLUNTARY RESIGNATION
GRAY, MARK	TRANSPORTATION DRIVER TRAINER/ TRANSPORTATION/8.0	8/5/2011	PERS RETIREMENT

MINUTES

GRIFFIS, GARY	SR CUSTODIAN/ SHASTA/8.0	8/2/2011	PERS RETIREMENT
HANSEN, KIP	M & O MANAGER/M & O/8.0	8/16/2011	PERS RETIREMENT
POLANDER, TANYA	PARENT CLASSROOM AIDE- RESTR/MARIGOLD/1.4	5/26/2011	VOLUNTARY RESIGNATION
TALBOT, DENISE	IPS-HEALTHCARE/LOMA VISTA/4.0	7/28/2011	VOLUNTARY RESIGNATION
THORNTON, LUCY	SCHOOL BUS DRIVER-TYPE 2/TRANSPORTATION/7.6	7/8/2011	VOLUNTARY RESIGNATION
<u>RESIGNED THIS POSITION ONLY</u>			
BHOJAK, DEBORAH	IA-SPECIAL EDUCATION/ BJHS/4.0	8/14/2011	INCREASE IN HOURS
BILLINGSLEY, LISA	OFFICE ASST ELEMENTARY ATTENDANCE/MARIGOLD/4.0	8/28/2011	INCREASE IN HOURS
BILLINGSLEY, WENDY	OFFICE ASST ELEMENTARY ATTENDANCE/MCMANUS/6.5	8/3/2011	PROMOTION
CARSON, KERRY	CAFETERIA ASSISTANT/BAKERY/3.0	8/28/2011	INCREASE IN HOURS
CARTER, KARRI	REGISTRAR/CHS/8.0	9/6/2011	INCREASE IN WORK YEAR
CINQUINI, ANGELINA	IPS-HEALTHCARE/CHAPMAN/3.5	8/11/2011	INCREASE IN HOURS
COOTS, LORRAINE	INSTRUCTIONAL ASSISTANT/CITRUS/1.8	8/9/2011	VOLUNTARY DECREASE IN HOURS
CORREA, LINDA	TARGETED CASE MGR- BILINGUAL/ROSEDALE/4.0	8/9/2011	VOLUNTARY RESIGNATION
FLOYD, HEATHER	IA-SPECIAL EDUCATION/PVHS/3.1	9/11/2011	TRANS W/INCR HOURS
HAZZARD, CHARLES	IA-SPECIAL EDUCATION/MARIGOLD/6.0	8/9/2011	INCREASE IN HOURS
HERNANDEZ, MARIA	IA-BILINGUAL/ ROSEDALE/4.0	8/10/2011	INCREASE IN HOURS
HERNANDEZ, MARIA	IPS-CLASSROOM/CHAPMAN/2.0	8/10/2011	VOLUNTARY RESIGNATION
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/PVHS/6.5	8/9/2011	VOLUNTARY REDUCTION IN HOURS
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/ HOOKER OAK/6.0	9/25/2011	VOLUNTARY REDUCTION IN HOURS
MELVIN, PENNY	REGISTRAR/PVHS/8.0	9/6/2011	INCREASE IN WORK YEAR
POLI, TINA	HEALTH ASSISTANT/ CHAPMAN/4.0	9/5/2011	INCREASE IN HOURS

(Consent Vote)

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

MINUTES

9. **DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:****Item 8.2.15. Consider Approval of Charter School Annual Site Visit Reports**

At 7:23 p.m. Board Vice President Reed asked if Charters had to comply with the Williams Act reports. Director John Bohannon addressed questions. Board Vice President Reed moved to approve the Charter School Annual Site Visit Reports; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

Item 8.2.16. Consider Approval of Resolution #1157-11, In Support of Bidwell Mansion State Historic Park

At 7:25 p.m. Keith Johnson, President of Bidwell Mansion Association and Dianne Wron presented information and addressed questions. Board Member Griffin moved to approve Resolution #1157-11; seconded by Board Vice President Reed.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

Item 8.3.2. Consider Approval of Monthly Enrollment and ADA Report (1st School Month)

At 7:30 p.m. Assistant Superintendent Fitzgerald addressed questions from the Board. Board Clerk Robinson moved to approve the Monthly Enrollment Report; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

9.1. **EDUCATIONAL SERVICES****9.1.1. PUBLIC HEARING/Discussion/Action: Consider Approval of Resolution 1156-11, Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2010-2011**

At 7:32 p.m. Director Joanne Parsley presented information and addressed questions. The Public Hearing was opened at 7:41pm. There were no public comments. The Public Hearing was closed at 7:42 pm. Board Vice President Reed moved to approve Resolution #1156-11; seconded by Board Clerk Robinson.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

9.1.2. Information: Accountability Progress and STAR Results Update

At 7:43 p.m. Mike Morris, Director and Jennifer Bevers, Data & Assessment Analyst presented a PowerPoint on the Accountability Progress and STAR Results.

At 8:07 p.m. Board President Kaiser announced a ten-minute break.

9.2. **BUSINESS SERVICES****9.2.1. Discussion/Action: Consider Approval of Resolution 1161-11, Resolution to Establish a Separate Fund for Inspire School of Arts and Sciences**

At 8:17 p.m. Director Scott Jones presented information on Resolution 1161-11 and addressed questions. Board Member Griffin moved to approve Resolution 1161-11; seconded by Board Clerk Robinson.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

MINUTES

9.2.2. Discussion/Action: 2010-11 Year End Unaudited Actual Financial Statement 2011-12 Budget

At 8:23 p.m. Assistant Superintendent Fitzgerald presented a PowerPoint and addressed questions regarding the 2010-11 Year End Unaudited Actual Financial Statement. Board Member Griffin moved to approve the 2010-11 Year End Unaudited Actual Financial Statement 2011-12 Budget; seconded by Board Vice President Reed.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

9.2.3. Information: Measure A Phase III – New Classroom Building at Pleasant Valley High School Design Update

At 8:41 p.m. Director Michael Weissenborn introduced Benjamin Mattre who presented a PowerPoint on the new classroom building plans and addressed questions.

9.2.4. Discussion/Action: Consider Approval of Authorization to Finalize Construction Documents for Inspire School of Arts and Sciences

At 9:15 p.m. Director Michael Weissenborn introduced Eric Nilsson, Ted Sullivan, and John Bohannon who discussed how Chapman and Inspire schools are working together. Board Member Griffin moved to approve the Authorization to Finalize Construction Documents for Inspire School of Arts and Sciences; seconded by Board Clerk Robinson.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

9.3 HUMAN RESOURCES**9.3.1. Information: Personnel Commission Annual Report**

At 9:44 p.m. Director David Koll presented information on the Personnel Commission Annual Report and addressed questions.

9.3.2. Discussion/Action: Consider Approval of Resolution 1155-11, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2011-2012 School Year

At 9:53 p.m. Assistant Superintendent Feaster presented information on Resolution 1155-11. Board Member Griffin moved to approve Resolution #1155-11; seconded by Board Member Thompson.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

9.3.3. Discussion/Action: Consider Approval of Resolution 1158-11, To Allow a Credentialed Teacher to Teach any Single Subject Class Based on Appropriate Coursework**9.3.4. Discussion/Action: Consider Approval of Resolution 1159-11, To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9****9.3.5. Discussion/Action: Consider Approval of Resolution 1160-11, To Allow Junior High Teachers with a Single Subject Credential to Teach Outside Their Credential Area Based on Appropriate Coursework**

At 9:54 p.m. Assistant Superintendent Feaster presented information on Resolution Numbers 1158-11, 1159-11, and 1160-11. Board Member Griffin moved to approve all three Resolutions; seconded by Board Clerk Robinson.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

9.3.6. Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Kathryn Dunlap

At 9:55 p.m. Assistant Superintendent Feaster presented information on the Variable Term Waiver Request. Board Member Griffin moved to approve the Variable Term Waiver Request; seconded by Board Member Thompson.

MINUTES

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

10. ITEMS FROM THE FLOOR

There were no items from the floor.

11. ANNOUNCEMENTS

There were no announcements.

12. ADJOURNMENT

At 9:56 p.m. Board President Kaiser announced the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Kaiser called the Special Board Meeting to order in the Large Conference Room at the Chico Unified district office, 1163 East 7th Street, and announced they were moving into Closed Session. There was no public comment on Closed Session Items.

Present: Kaiser, Reed, Robinson, Thompson, Griffin

Absent: None

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

2.2 Conference with Legal Counsel

Anticipated Litigation – Significant exposure to litigation
Per Government Code Section 54956.9(b)
(two cases)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Paul Gant, Attorney at Law

3. RECONVENE TO REGULAR SESSION**3.1. Call to Order**

At 6:04 p.m. Board President Kaiser called the meeting to order.

3.2. Report Action Taken in Closed Session

Board President Kaiser announced there was nothing to report.

4. CONSENT CALENDAR

At 6:05 P.M. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board Clerk Robinson pulled Item 4.1.3. Board Vice President Reed moved to approve the remaining Consent Items; seconded by Board Member Thompson.

4.1. EDUCATIONAL SERVICES

4.1.1. The Board approved the Expulsion of Students with the following IDs: 42828, 44144, 51382, 56580, 69230

4.1.2. The Board approved the Expulsion Clearance of Students with the following IDs: 43183, 52159

4.1.3. This item was pulled for further discussion.

4.1.4. The Board approved the Obsolete Textbooks

(Consent Vote)

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

5. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION**

Item 4.1.3. Consider Approval of Two Consultant Agreements with 1) David Smallhouse and 2) Azad's International, Inc./Azad's Martial Arts Family Center to teach martial arts classes as part of the ASES/21st Century programs

Director Joanne Parsley addressed questions from the Board. Board Clerk Robinson moved to approve the two consultant agreements; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

MINUTES

5.1. EDUCATIONAL SERVICES**5.1.1. Information: Negotiations: Process, Structure and Legal Parameters**

Assistant Superintendent Feaster and Director David Koll presented a PowerPoint and gave an overview of the history, process and terms of negotiations.

6. ADJOURNMENT

At 7:48 p.m. Board President Kaiser announced the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 4:30 p.m. Board President Kaiser called the Special Board Meeting to order in Room 8 at the Chico Unified district office, 1163 East 7th Street, and announced they were moving into Closed Session. There was no public comment on Closed Session Items.

Present: Kaiser, Reed, Robinson, Thompson, Griffin

Absent: None

2. CLOSED SESSION**2.1 Public Employee Discipline/Dismissal/Release**

Pursuant to Government Code Section 54957, the Board will meet in closed session to discuss an employee dismissal

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Kristin Lindgren, Attorney at Law

3. REGULAR SESSION

3.1. Call to Order: At 5:25 p.m. Board President Kaiser called the regular session to order.

3.2. Report Action Taken in Closed Session: "Pursuant to Education Code sections 44934 and 44940.5, the Board voted unanimously to give notice to one certificated employee of its intention to dismiss the employee if the employee does not demand a hearing within thirty (30) days."

3.3. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957(b), the Board will discuss an employee discipline and dismissal issue, if the employee requests that the matter be heard in open session.

The employee did not request the matter be heard in open session.

4. ADJOURNMENT

Board President Kaiser adjourned the meeting at 5:30 p.m.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS8.1.2.
Page 1 of 1

Donor	Item	Recipient
Jenna Christophersen	2 books @ \$23.00	Chapman
The Niven Family	Book @ \$15.00	Emma Wilson
Ron Volpato	\$100.00	Emma Wilson
Deer Creek Archery	\$264.00	Hooker Oak
Jesse Ferguson	\$40.00	Neal Dow
Kathleen Loerke	\$40.00	Neal Dow
Dale Gorman	\$40.00	Neal Dow
Gerard & Amy Janssen	\$40.00	Neal Dow
Mr. & Mrs. Rodstrom	\$50.00	Neal Dow
A. St. Germain	\$40.00	Neal Dow
Jennifer Macarthy	\$50.00	Neal Dow
Lincoln Gray	\$40.00	Neal Dow
Gerardo Miramontes	\$40.00	Neal Dow
Lynne Bellante	\$100.00	Neal Dow
Renee & James Morris	\$40.00	Neal Dow
Frank Bellante	\$190.00	Neal Dow
Youa Khang	\$20.00	Neal Dow
Family & Friends of Elijah Johnston/Garcia	\$250.00	Rosedale
Pam & Gary Willis	Supplies @ \$245.00	Sierra View
Candace Caldwell	\$30.00	Sierra View
Brooke & David Banks	\$30.00	Sierra View
Stephanie Nixon	\$30.00	Sierra View
Melissa & Christian Friedland	\$600.00	Sierra View
Osamede Odiase	\$50.00	Sierra View
Michael & Nikki Farris	\$50.00	Sierra View
Matthew & Christine Galli	\$200.00	Sierra View
Anna Rushton	\$100.00	Sierra View
Kevin & Ann Welch	\$100.00	Sierra View
Harpartap & Simar Sandhu	\$100.00	Sierra View
Patricia Savage	\$100.00	Sierra View
Heidi Houlihan & Gilbert Herrera	\$228.50	Sierra View
Donna & Terrence Farley	\$100.00	Sierra View
Scott & Stacey Gibson	\$300.00	Sierra View
Digital Path Inc./Erica Higgins	\$150.00	Sierra View
Roger & Cecilia Marshall	\$125.00	Sierra View
Scott & Tanya Hoe	\$40.00	Sierra View
Laura & Jim Wright	Computers and Supplies @ \$500.00	Bidwell Jr. High
North Valley Community Foundation	\$2,555.00	Bidwell Jr. High
Shawna L. Burns	\$15.00	Chico Jr. High
Sis Gilmore	\$500.00	Marsh Jr. High
Billson Construction Co., Inc.	\$200.00	Marsh Jr. High
First Responder EMS, Inc.	\$5,300.00	Chico High
Modern Building, Inc.	\$500.00	Chico High
Brenda Bowen	Matt Cutter & Board @ \$1,900.00	Chico High
Teresa Giske	Mouse Pads @ \$200.00	Chico High
Leslie Keller	2 Books @ \$26.00	Pleasant Valley High/Library
Matthew Stout	Book @ \$4.00	Pleasant Valley High/Library
Dan & Linda Beadle	18 chess sets @ \$50.00	Pleasant Valley High/Chess Team
Ellen & Kira Simon	\$100.00	Pleasant Valley High/ACE-LIFE
Robin & Lesa Embry	\$250.00	Pleasant Valley High
Penny & Bruce Galloway	Marque @ \$22,500.00	Pleasant Valley High
Holiday Inn	Conference Rooms @ \$1,000.00	Chico Unified School District

PROPOSED AGENDA ITEM: 5/6 Hooker Oak Classes' Ship Trip, Nov. 2011

Prepared by: Beth Geise for Principal Sue Hegedus

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

Room 9 (5/6) and room 22 (5th) will sail in the Bay, using Call of the Sea, on November 9th (1pm-4pm) and then again on November 10 (9am-noon). Each class will take turns sailing, while the other class visits a local SF/Bay Area museum. Most likely this museum will be the Marine Mammal Center in Sausalito, or the California Academy of Sciences. I have taken my classes on ship trips before, every other year, including with this company. Both classes will meet back in the afternoon of November 9th to stay at the Marine Headlands Hostel, before heading out for Day 2.

Education Implications

Academically the main focus of the Ship Trip (Call of the Sea) is studying sailors, routes, parts of the boat, line handling commands and setting sails. They use relief maps, use a touch tank of marine invertebrates, tow for plankton and learn where our water comes from. But also on the ship, science is integrated, as students learn about the Bay Area ecology and watershed. The ship trip curriculum is aligned with the 4th and 5th grade California State Standards for both science and social studies (See attached sheets.) The Ship Trip will blend nicely with our other main activity, as the class who is not on the ship will most likely visit the Marine Mammal Center <http://www.marinemammalcenter.org/> to reinforce the above standards. (See attached)

Fiscal Implications

The field trip will be funded through fundraisers (both parent and student) and from parent donations.

Additional Information

Students will be transported via private cars driven by parents of the students. Supervision ratios will be at least 1 adult to 5 students. Adults include teachers, parents and a student teacher. This is a 2 day, one night trip, leaving school at 8:15am on Wed. Nov. 9th, 2011 and returning on Thursday, Nov. 10th by 5pm.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

8.2.2.

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FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: September 13, 2011

FROM: Beth Geise/Kelly Coombe

School/Dept.: Hooker Oak School

SUBJECT: Field Trip Request

Request is for: Beth Geise (rm 9) and Kelly Coombe (rm 22) classes from Hooker Oak
(grade/class/group)Destination: Ship Trip to San Francisco Activity: Sailing with "Call of the Sea"from 11/9/11 @ 8:15 am to 11/10/11 returning by 5 pm
(dates) / (times) (dates) / (times)Rationale for Trip: 5th/6th grade Science Stands both on the ship (see attached) and at the Marine Center.Number of Students Attending: 57 Teachers Attending: 2 Parents Attending: 20Student/Adult Ratio: 1:5Transportation: Private Cars X CUSD Bus _____ Charter Bus Name _____
Other: _____**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ 2500.00 Ship Substitute Costs \$ _____ Meals \$ \$150-200Lodging \$ 2624.00 Transportation \$ _____ Other Costs \$ _____

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name _____ Acct. #: _____ \$ _____

Name _____ Acct. #: _____ \$ _____

B Geise
Requesting Party9/13/11
Date[Signature]
Site Principal9/13/11
Date☐

Approve/Minor

☐

Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

n/a
Director of Transportation

Date

(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature]
Director of Educational Services9-16-11
Date☐

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Field Trip to Ashland Oregon

Prepared by: Zack Kincheloe

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

For the past ten years, I have been taking the AP Seniors to Ashland, Oregon, to see the Shakespeare plays we study in class performed by a world-class theater company.

Education Implications

Studying Shakespeare is a joy. He will always be a great read. However, watching a high quality acting company give life to the lines brings to my students a profoundly richer understanding of the literature.

Fiscal Implications

We, as a class, raise the money for this trip

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 9/14/2011

FROM: Zack Kincheloe

School/Dept.: CHS/ENGLISH

SUBJECT: Field Trip Request

Request is for AP Senior English
(grade/class/group)
Destination: Ashland, OR Activity: See plays
from March 31, 2012, 8 AM to April 1, 8 PM
(dates) / (times) (dates) / (times)
Rationale for Trip: Seeing the plays we study in class performed by a world-class theater company profoundly enriches the AP Curriculum
Number of Students Attending: 70 Teachers Attending: 1 Parents Attending: 15
Student/Adult Ratio: 5/1
Transportation: Private Cars ☒ CUSD Bus _____ Charter Bus Name _____
Other: _____
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Tickets 90 Substitute Costs \$ 0 Meals \$ Varies
Fees \$ _____
Lodging \$ 35 Transportation \$ 15 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Kincheloe-Ashland Acct. #: 476 \$ 13,000
Name _____ Acct. #: _____ \$ _____

Requesting Party

Date

Site Principal

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

PROPOSED AGENDA ITEM: Kevin Clark

Prepared by: Janet Brinson

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

English language development (ELD) is a high priority for district and site leaders. Consecutive years of missing state and federal academic targets for English learners has created an urgency to implement on a broad scale several initiatives related to improving services for these students. A pilot ELD project at Chapman Elementary during academic year 2010-11 showed increased student results on CST for English learners. Several other important advances were made during the 2010-11 school year, in addition to a second summer ELD program wherein student test results showed accelerated growth in learning English. Teachers across the district are learning new methods, approaches and behaviors for accelerating students' second language development. An upcoming Federal Programs Monitoring visit adds additional urgency in this area.

This proposal details the scope and duration of services to the following five sites: Citrus, McManus, Parkview, Chapman and Rosedale.

SCOPE OF CONSULTANT DUTIES

The work this year falls into four main categories and related objectives:

1. Build advanced capacity among veteran ELD teachers in the area of ELD instruction so they can assume a larger role in teacher development at their respective sites;
2. Develop the foundational methods and behaviors of approximately 50 district teachers new to ELD instruction at these sites to deliver high-quality, grammar-based instruction to English learners;
3. Assist district ELD coaches to be more effective in supporting teachers in their language teaching;
4. Enhance the role of site and district administrators in ELD instruction so they are viewed as experts in program design, language-based instruction and ELD instructional monitoring.

TARGET GROUPS, SERVICES AND OUTCOMES

1. Advanced ELD Practitioners
 - a. 20 days of in-class assistance and advanced seminar sessions

Outcomes:

- a. Mastery of five advanced language-teaching methods that directly link to supporting student's reading comprehension and academic writing competence
 - b. Detailed understanding of how to diagnose student writing errors to inform instructional practices
2. Beginning ELD Teachers
 - a. 50 days of on-site training and coaching on how to effectively assist teachers to change or improve their teaching behaviors

Outcomes

- a. Learn, understand and be able to utilize in classrooms 10 foundational grammar-based ELD teaching methods
 - b. Implement on a consistent basis the five key language-accelerating principles
3. ELD Coaches
- a. Weekly review and strategy meetings to focus intervention efforts and to discuss the impact of various in-class coaching protocols

Outcomes

- a. Be able to utilize with teachers three specific coaching interventions to improve teacher performance
 - b. Be able to diagnose and address teacher performance issues and craft individual improvement plans
4. Site Administrators
- a. Eight half-day sessions designed to equip them with advanced knowledge of program design, language research, and in-class monitoring of language teaching.

Outcomes

- a. Consistently utilize five separate in-class observation protocols to collect information on ELD instructional quality
- b. Be able to describe the legal rationale and compliance aspects of the district ELD program design

Total On-Site Consultant Days: 70

MATERIALS PROVIDED BY CONSULTANT

1. Training binders and contents for all participants
2. Classroom ELD observation protocols and information gathering forms
3. ELD scope and sequence guides for methods implemented
4. ELD periodic grammar assessment system for use with targeted students

Educational Implications

The purpose is to build capacity for CUSD teachers and coaches in the area of ELD instruction to deliver high-quality instruction to English Learners. This will ultimately increase the number of EL students who become fluent in English. Site principals will have the background needed to support/observe teachers and assign EL students to the appropriate ELD classes for maximum support.

Fiscal Implications

These activities will be funded through Title I Program Improvement professional development funds.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CAB
VP

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Clark Consulting and Training
Street Address/POB: 772 Omaha Avenue, Suite C
City, State, Zip Code: Clovis, CA 93619
Phone: (559) 299-5855

Taxpayer ID/SSN:

This agreement will be in effect from: 10/20/11 to 06/30/12

Location(s) of Services: (site) Chapman, Citrus, McManus, Parkview, Rosedale

3. Scope of Work to be performed: (attach separate sheet if necessary)

Build advanced capacity of veteran ELD teachers, develop foundational methods and behaviors for new ELD teachers, assist district ELD coaches in supporting ELD teachers, and enhance the roll of site and district administrators in ELD instruction and program design.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

To increase the annual percentage of ELs making progress in English
To increase the percentage of ELs attaining English Proficient Level on CELDT
To reach the adequate yearly progress of EL subgroup at the LEA level

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title I Program Improvement: Professional Development
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1015	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 115,000.00 Per Unit, times 1.00 # Units = \$ 115,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☒ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 115,000.00 Grand Total

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee -- See BS10a)

Consultant Name: **Clark Consulting and Training**

Business Services Use Only

CA#

V#

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.whiconed.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

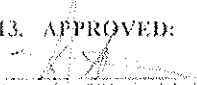
11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 **Kevin Clark, Consultant** 10/3/11
(Signature of Consultant) (Print Name) (Date)


12. RECOMMENDED:

 **Janet Brinson, Director** 10/1/11
(Signature of Organizing Administrator) (Print Name) (Date)

13. APPROVED:

 **David Scott, Director** 10/6/11
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

☒ Consultant ☐ Contract Employee
 **Scott Jones Director, Fiscal Services** 10/7/11
(Signature of District Admin - Business Services) (Print Name) (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request): <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
--	---

\$ _____ (Amount)	_____ (Originating Administrator Signature -- Use Blue Ink)	_____ (Date)
----------------------	--	-----------------

PROPOSED AGENDA ITEM: Terry Haag

Prepared by: Janet Brinson

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

CUSD and SCNAC have a nine year history of successful collaboration implementing nutrition and physical activity programs within the schools. In order to enhance the nutrition and physical activity lessons/promotions that are taught during the school day, Terry will incorporate activities in to the ASES/21st Century program. Lessons will be linked to health/nutrition/ and standards and support the Wellness policy goals. Nutrition basics, demonstrations, extension take-home activities and a culminating parent presentation will be included in the scope of work.

Educational Implications

The goal is to extend and support health/nutrition and physical activities beyond the regular school day, provide students and parents information that will extend learning opportunities to families.

Fiscal Implications

This position will be funded from the SCNAC grant.

Business Services Use Only
CA# _____
V# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Terry Gildersleeve Haag
Street Address/POB: 100 Sterling Oaks Drive, Apartment 256
City, State, Zip Code: Chico, CA 95928
Phone: 530-566-5575

Taxpayer ID/SSN:

This agreement will be in effect from: 11/01/11 to 09/30/12

Location(s) of Services: (site) ASES/ 21st Century School Sites

3. **Scope of Work** to be performed: (attach separate sheet if necessary)
This position will enhance the nutrition and physical activity lessons/ promotions supported by SCNAC during the school day. Lessons will be linked to standards and support the Wellness Policy. the person will work 15 hours per week for 40 weeks
4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
To extend health and wellness activities into the ASES/ 21st Century Programs

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Sierra Cascade Nutrition and Activity Consortium (SCNAC)
- 2)
- 3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	9073	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 25.00 Per Unit, times 600.00 # Units = \$ 15,000.00 **Total for Services**

(Unit: ☒ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
\$
\$

**Total for
Addit'l Expenses**
0.00

\$ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

(Applicable, unless determined to be Contract Employee -- See BS10a)

VIII.

- 8/28/08

PROPOSED AGENDA ITEM: Chico Children's Ukulele Group

Prepared by: Janet Brinson

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

As part of the enrichment program for the ASES/21st Century programs, members of the Chico Children's Ukulele Group will teach ukulele classes. They will work at various school sites, rotating to different elementary schools based on the enrichment cycle schedule.

Educational Implications

The goal is to increase student music appreciation, build self-esteem and self-confidence.

Fiscal Implications

There are no fiscal implications to the general fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only

CA#

V#

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Linda Cole
Street Address/POB: 2758 Garden Valley Terrace
City, State, Zip Code: Chico, CA 95928
Phone: (530) 520-4594
Taxpayer ID/SSN:

This agreement will be in effect from: 11/01/11 to 06/30/12

Location(s) of Services: (site) Elementary ASES/ 21st Century School Sites

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

This instructor will teach rhythm, song, and reading music with the use of ukuleles for the ASES/ 21st Century programs. There will be two (1) hour sessions per day, 4 days per week and will be paid as services are rendered. They will serve schools based on the Enrichment Cycle

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

This activity meets the requirements to provide enrichment activities as part of the ASES/ 21st Century After School Program.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) ASES After School Program
- 2)
- 3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6010	0	1110	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 50.00 Per Unit, times 110.00 # Units = \$ 5,500.00 **Total for Services**

(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
\$
\$

Total for
0.00 **Add'l Expenses**

\$ 5,500.00 **Grand Total**

10. Amount of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name:

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Linda Cole
(Signature of Consultant)

Linda Cole
(Print Name)

10/3/2011
(Date)

12. RECOMMENDED:

Joanne Parsley
(Signature of Originating Administrator)

Joanne Parsley
(Print Name)

10-12-11
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

Dave Scott
(Print Name)

10/12/11
(Date)

APPROVED:

Scott Jones
(Signature of District Admin./Business Services)

☐ Consultant ☒ Contract Employee
Scott Jones Director, Fiscal Services
(Print Name)

10/12/11
(Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

CONSULTANT AGREEMENT

- A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☐ On File (click to view) ☒ Attached
- A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Bill Unger
Street Address/POB: 1660 Arcadian Avenue
City, State, Zip Code: Chico, CA 95926
Phone: (530) 828-5884

Taxpayer ID/SSN:
 This agreement will be in effect from: 11/01/11 to 06/30/12

Location(s) of Services: (site) Elementary ASES/ 21st Century School Sites

- Scope of Work** to be performed: (attach separate sheet if necessary)
 This instructor will teach rhythm, song, and reading music with the use of ukuleles for the ASES/ 21st Century programs. There will be two (1) hour sessions per day, 4 days per week and will be paid as services are rendered. They will serve schools based on the Enrichment Cycle
- Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:
 This activity meets the requirements to provide enrichment activities as part of the ASES/ 21st Century After School Program.

5. Funding/Programs Affected: (corresponding to accounts below)

- ASES After School Program
-
-

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6010	0	1110	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 50.00 Per Unit, times 110.00 # Units = \$ 5,500.00 **Total for Services**
 (Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
 \$
 \$ **Total for**
 0.00 **Addit'l Expenses**

\$ 5,500.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name:

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Bill Unger
(Signature of Consultant)

Bill Unger
(Print Name)

10/7/11
(Date)

12. RECOMMENDED:

Joanne Parsley
(Signature of Originating Administrator)

Joanne Parsley
(Print Name)

10-12-11
(Date)

13. APPROVED:

[Signature]
(Signature of District Administrator, or
Director of Categorical Programs)

Dave Scott
(Print Name)

10/11/11
(Date)

APPROVED:

[Signature]
(Signature of District Admin.-Business Services)

☐ Consultant
Scott Jones Director, Fiscal Services
(Print Name)

☒ Contract Employee
(Date)

10/12/11
(Date)

14. Authorization for Payment:**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA# _____
V# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: David Valledunga (Sub)
Street Address/POB: 880 East 6th Street
City, State, Zip Code: Chico, CA 95928
Phone: (530) 343-1497

Taxpayer ID/SSN:

This agreement will be in effect from: 11/01/11 to 06/30/12

Location(s) of Services: (site) Elementary ASES/ 21st Century School Sites

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

This instructor will teach rhythm, song, and reading music with the use of ukuleles for the ASES/ 21st Century programs. There will be two (1) hour sessions per day, 4 days per week and will be paid as services are rendered. They will serve schools based on the Enrichment Cycle

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

This activity meets the requirements to provide enrichment activities as part of the ASES/ 21st Century After School Program.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) ASES After School Program
2)
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6010	0	1110	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 50.00 Per Unit, times 50.00 # Units = \$ 2,500.00 Total for Services

(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 2,500.00 **Grand Total**

10. Amounts of \$2,500.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: _____

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

David Vallelunga
(Signature of Consultant)

David Vallelunga
(Print Name)

10/10/11
(Date)

12. RECOMMENDED:

Joanne Parsley
(Signature of Originating Administrator)

Joanne Parsley
(Print Name)

10-12-11
(Date)

13. APPROVED:

Dave Scott
(Signature of District Administrator, or
Director of Categorical Programs)

Dave Scott
(Print Name)

10/10/11
(Date)

APPROVED:

Scott Jones
(Signature of District Admin. Business Services)

☐ Consultant ☒ Contract Employee
Scott Jones Director, Fiscal Services
(Print Name)

10/12/11
(Date)

14. Authorization for Payment:**CHECK REQUIRED (Invoice to accompany payment request):**

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$ _____

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only
CA#
V#

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Mandalyn May (McClelland)
Street Address/POB: PO Box 3082
City, State, Zip Code: Chico, CA 95927
Phone: (310) 913-1761

*1836 Coyote Creek Ct Temp residence
Chico, CA 95614*

Taxpayer ID/SSN:

This agreement will be in effect from: 11/01/11 to 06/30/12

Location(s) of Services: (site) Elementary ASES/ 21st Century School Sites

3. Scope of Work to be performed: (attach separate sheet if necessary)

This instructor will teach rhythm, song, and reading music with the use of ukuleles for the ASES/ 21st Century programs. There will be two (1) hour sessions per day, 4 days per week and will be paid as services are rendered. They will serve schools based on the Enrichment Cycle

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

This activity meets the requirements to provide enrichment activities as part of the ASES/ 21st Century After School Program.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASES After School Program
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	6010	0	1110	1000	5800	14	674
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 50.00 Per Unit, times 110.00 # Units = \$ 5,500.00 Total for Services
(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
Addit'l Expenses
0.00

\$ 5,500.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS
(Applicable, unless determined to be Contract Employee -- See BS10a)

Consultant Name:

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

[Signature] Mandalyn McClelland October 3, 2011
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

[Signature] Joanne Parsley 10-12-11
(Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

[Signature] Dave Scott 10/10/11
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

[Signature] Scott Jones 10/12/11
(Signature of District Admin-Business Services) (Print Name) (Date)

☐ Consultant ☒ Contract Employee
Scott Jones Director, Fiscal Services

14. Authorization for Payment:

<p>CHECK REQUIRED (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p>DISPOSITION OF CHECK by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

<p>\$ _____ (Amount)</p>	<p>_____ (Originating Administrator Signature -- Use Blue Ink)</p>	<p>_____ (Date)</p>
------------------------------	--	-------------------------

**PROPOSED AGENDA
ITEM:**

Butte County Office of Education

Prepared by: Janet Brinson

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

The Butte County Office of Education is in partnership with Chico Unified School District to hire an additional nine Fair View High graduates to aid in the implementation of ASES/21st Century After School Program. Butte County Office of Education will provide the training and supervision.

Educational Implications

Chico Unified School District, CS Chico, Boys & Girls Club and Butte College are collaborative partners for a Teaching Pathways grant sponsored by CSUS. The grant provides at-risk students an opportunity to ultimately obtain a teaching credential via a "fast track" process. This process involves summer sessions at Butte College as well as classes during the regular school year. B&G Club, CUSD and BCOE, as grant partners, have agreed to hire these students in their after school programs. This way the students will receive some income while attending school.

Currently, there are 6 Fair View graduates enrolled in the program. B&G Club would like to hire 3 of those students. BCOE will employ the remaining 3 students and place them at Rosedale to support the ASES/21st Century program.

Fiscal Implications

There are no fiscal implications to the general fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only

CA#

V#

CONSULTANT AGREEMENT

1. A completed BSI0a, "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Office of Education
Street Address/POB: 1859 Bird St.
City, State, Zip Code: Oroville, CA 95965
Phone: 530-532-5782 and 530-532-5613
Taxpayer ID/SSN:

This agreement will be in effect from: 09/26/11 to 06/30/12
Location(s) of Services: (site) Various School Sites

3. Scope of Work to be performed: (attach separate sheet if necessary)

Nine students from the Chico Rural Teacher Pathway program will be hired as college tutors.
They will be assigned to various ASES/21st Century school sites.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

To meet the goals of the 21st Century programs through collaborative partnerships and educational support for students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ASES after school program
2)
3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1) 100.00	01	6010	0	1031	1000	5800	14	674
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding?:



8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District pay consultant not to exceed the payment criteria as follows:

\$ 288.00 Per Unit, times 200 # Units = \$ 57,600.00 Total for Services

(Unit: ☐ Per Hour ☒ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

-0-
\$57,600.00

Total for
Addit'l Expenses
Grand Total

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS16a)

Business Services Use Only

CA# _____

V# _____

Consultant Name: **Butte County Office of Education**

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.

2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.

3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.

4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Butte County Policy #2.15.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.

5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.

6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.

7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.

8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicounified.org/documents/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.

10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

12. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.

13. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.

14. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Don McNellis
(Signature of Consultant)

Don McNellis, Super.
(Print Name)

9/19/11
(Date)

15. **RECOMMENDED:**

Janet Brinson
(Signature of Originating Administrator)

Janet Brinson, Director
(Print Name)

9/19/11
(Date)

16. **APPROVED:**

Dave Scott
(Signature of District Administrator, or Director of Categorical Programs)

Dave Scott, Director
(Print Name)

09/19/11
(Date)

APPROVED:

Scott Jones
(Signature of District Administrator, Business Services)

☒ Consultant
Scott Jones, Director, Fiscal Services
(Print Name)

☐ Contract Employee
(Date)

17. **Authorization for Payment:**

CHECK REQUIRED (Invoice to accompany payment request):

☐ Partial Payment thru: _____ (Date)
☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

☐ Send to Site Administrator: _____ (Date check required)
☐ Mail to Consultant

\$ _____
(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

**PROPOSED AGENDA
ITEM:**

**Part II Consolidated Application for Funding Categorical
Programs**

Prepared by: Janet Brinson, Director, Categorical Programs

☒

Consent

Board Date October 19, 2011

☐

Information Only

☐

Discussion/Action

Background Information

Part II of the Consolidated Application for Funding Categorical Aid Programs (Con App) for 2009-2010 primarily contains information related to entitlements, allocations, and numbers of participants in specified programs. The Con App includes both state and federal funding sources. Program entitlements are determined by formulas contained in the laws that created the programs. Out of each state and federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

Educational Implications

The entitlements and allocations funded through the Con App are used to supplement core curricular activities that support student learning in such areas as reading, math, school safety and violence prevention, and support for English Learners.

Fiscal Implications

No impact on the general fund. All expenditures of categorical program funds must be described and budgeted in each school's *Single Plan for Student Achievement*. These plans must be presented to and be approved by the *School Site Council*.

2011-12 Consolidated Application for Funding Categorical Aid Programs (Part I)

California Department of Education

Consolidated Application

Purpose: To declare the agency's intent to apply for 2011-12 funding of Consolidated Categorical Aid Programs.		Agency: Chico Unified	
CDE Contact: Anne Daniels 916-319-0295 ADaniels@cde.ca.gov LEA Plan Only: Cheryl Tiner 916-319-0414 CTiner@cde.ca.gov		CD code: 0 4 6 1 4 2 4	
Legal status of agency: <input checked="" type="checkbox"/> School District <input type="checkbox"/> County Office of Education <input type="checkbox"/> Direct Funded Charter		Dates of project duration: July 1, 2011 -- June 30, 2012	
Date of approval by local governing board: 07/06/2011		Do not return the paper copy of this form to the California Department of Education. The ConApp must be submitted electronically using the ConApp Data System (CADS).	

Our LEA Plan is current and is linked to our web site located at:

Date of LEA Plan approval by State Board of Education: 07/11/2003

Advisory Committees: The undersigned certify that they have been given the opportunity to advise on the pages in this application related to compensatory education programs for English learners.

<u>Sarah M. Lopez</u> Signature-District Advisory Committee (DAC)* (Required if the LEA operates a state Compensatory Education program.)	07/06/2011 Date	<input type="checkbox"/>	Committee is N/A	<input type="checkbox"/>	Committee refused to sign
<u>Shirley J. Zeno</u> Signature-District English Learner Advisory Committee (DELAC)* (Required if the LEA has 51 or more identified English learners.)	07/06/2011 Date	<input type="checkbox"/>	Committee is N/A	<input type="checkbox"/>	Committee refused to sign

Certification: I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

<u>Janet Brinson</u> Signature of authorized representative	Janet Brinson Printed name of authorized representative	Director Title	06/30/2011 Date
<input checked="" type="checkbox"/> Electronic certification HAS been completed. <input type="checkbox"/> Electronic certification has NOT been completed.			

* Signatures of appropriate committee chairpersons certifying opportunity to review and advise in the development of this application will be required in Part II.

PROPOSED AGENDA ITEM: The Single Plan for Student Achievement

Prepared by: Janet Brinson, Director, Categorical Programs

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

Schools that receive state and federal categorical funding are required to prepare a *Single Plan for Student Achievement* (SPSA). The SPSA is a blueprint to improve the academic performance of all students to the level of performance goals included in the Academic Performance Index (API) and the Adequate Yearly Progress (AYP) measures.

Educational Implications

The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at a minimum, address how funds provided to the school through categorical funding sources will be used to improve the academic performance of all pupils to the level of the performance goals, as established by the API and AYP. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates.

The SPSA serves as the organizer for an individual school's improvement process. The plan should be developed with a deeper understanding of root causes of student academic challenges and identify and implement research-based instructional strategies to raise the achievement of students who are not yet proficient at state standards.

Fiscal Implications

All expenditures of categorical program funds have been described and budgeted in each school's SPSA. These plans have been presented and approved by the respective School Site Council.

PROPOSED AGENDA ITEM: LEA Plan Addendum Approval

Prepared by: Janet Brinson, Director, Categorical Programs

☒

Consent

Board Date October 19, 2011

☐

Information Only

☐

Discussion/Action

Background Information

All local educational agencies (LEAs) are required to develop a “single, coordinated and comprehensive Plan that describes the educational services for all students and that can be used to guide the implementation of federal and state-funded programs, the allocation of resources, and reporting requirements.” (CDE, *Development Process for the LEA Plan*). LEA Plans are typically reviewed and revised annually, and are in effect for five years. The CDE also requires that the Plan be revised when a district is identified for Program Improvement. In these cases, however, rather than rewriting the entire plan, the CDE requires writing a Plan Addendum that addresses the following items:

- 1) Fundamental teaching and learning needs of the LEA
- 2) Specific, measurable goals and targets consistent with AYP
- 3) Scientifically-based research strategies that strengthen the core academic program
- 4) Actions that have the greatest likelihood of improving student achievement in meeting state standards
- 5) Professional development needs of staff that will support the needs above
- 6) Goals and program for English learners
- 7) Before school, after school, and summer activities (as appropriate)
- 8) Strategies to promote effective parent involvement

The Chico Unified School District’s Local Educational Agency (LEA) plan was written in 2003 and formally revised through LEA Plan Addendums in 2005 and 2008. During 2009-10, the Butte County Office of Education (BCOE) provided the CUSD with technical assistance in implementing our LEAP Addendum. This current Addendum incorporates the major steps of our 2008 Addendum and the technical assistance recommendations from BCOE into a single document, along with additional modifications in response to needs identified in student achievement data and state instruments measuring program implementation.

Educational Implications:

The LEA plan provides a roadmap for educational services provided to students, as described above.

Fiscal Implications

The LEA plan guides the implementation of state and federally funded programs and the allocation of resources, as described above.

AGENDA ITEM: Warrant Authorization

Prepared by: Scott Jones, Director-Fiscal Services

☒ Consent

Board Date October 19, 2011

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$2,056,371.59 for the period of September 8 through October 12, 2011, have been reviewed and are ready for Board approval.

Education Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928
530-891-3000**

October 19, 2011
Accounts Payable Warrants

FUND #:	FUND DESCRIPTION:	WARRANT #'S:	AMOUNT
01	General Fund	377708-377965	\$555,506.36
01	General Fund	378031-378261	\$842,903.15
01	General Fund	378278-378356	\$163,726.75
13	Nutrition Services	377684-377707	\$124,495.52
13	Nutrition Services	377966	\$17.50
13	Nutrition Services	378262-378265	\$7,839.07
14	Deferred Maintenance	377967-377969	\$5,063.85
14	Deferred Maintenance	378266-378268	\$29,579.33
25	Capital Fac. FD-State Cap	377970-377974	71,077.08
25	Capital Fac. FD-State Cap	378269-378271	8,017.80
25	Capital Fac. FD-State Cap	378357	639.52
27	1998 SRB (2008 Sale P&I)	377975-377980	\$81,404.59
27	1998 SRB (2008 Sale P&I)	378272-378274	\$57,764.43
27	1998 SRB (2008 Sale P&I)	378358-378359	\$72,600.00
35	County Schools Facilities Fund	378275	\$4,128.93
42	Special Reserve RDA City Pass Through	377981-377982	\$8,498.75
42	Special Reserve RDA City Pass Through	378276-378277	\$23,108.96
TOTAL WARRANTS TO BE APPROVED:			\$2,056,371.59

CC Maureen Fitzgerald, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services

PROPOSED AGENDA ITEM: Monthly Enrollment (2nd School Month)

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

X	Consent	Board Date	October 19, 2011
	Information		
	Discussion/Action		

Background Information:

Tracking enrollment and ADA (Average Daily Attendance) data is vital to accurately projecting class size, school site capacities, and ultimately, district revenues. Enrollments are tracked daily for the first two weeks of school and then monthly thereafter. While we also evaluate the ADA with the monthly data, the district general fund revenue is funded on P2 (around 8th month) cumulative attendance.

Education Implications:

Monitoring enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.

Fiscal Implications/Analysis of Attached Reports:

The attached document shows that the district is within target in the current projections. Continued monitoring of enrollment as well as the newly implemented A2A (Attention 2 Attendance) software should keep the district in good standing to meet or exceed projections for 2011-12.

Chico Unified School District
Central Attendance Office

2011-12
Total Monthly Enrollment and ADA By School

-----SCHOOL MONTH-----											
1st	2nd	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th
Aug 26	Sept 23	ADA %	Oct 21	Nov 18	Dec 16	Jan 27	Feb 24	Mar 23	Apr 20	May 18	May 24
321	314	98.68%									
381	393	94.03%									
644	637	97.70%									
322	324	96.06%									
565	554	98.16%									
574	583	96.10%									
539	535	97.61%									
421	425	97.04%									
326	325	96.62%									
566	567	98.24%									
687	682	98.32%									
633	629	98.05%									
9	10										
9	19										
5,997	5,997		0	0	0	0	0	0	0	0	0
667	667	97.33%									
571	563	98.04%									
587	582	98.35%									
1,741	1,726	96.57%									
1,956	1,946	95.29%									
204	217	80.90%									
60	71	83.45%									
21	23	86.83%									
52	61										
13	13										
5,872	5,869		0	0	0	0	0	0	0	0	0
11,869	11,866	96.68%	0	0	0	0	0	0	0	0	0
11,937	11,925		11,871	11,833	11,572	11,817	11,853	11,810	11,790	11,807	11,677
(68)	(59)										
			(11,866)	0	0	0	0	0	0	0	0
	11,890										
							11,283				

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

8.4.1.
Page 1 of 1

October 19, 2011

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<u>Temporary Appointment(s) 2011/12</u>			
Boles, Liana	Secondary	10/17/11-5/24/12	0.2 FTE Temporary Appointment (in addition to current .2 FTE Temporary assignment)
Hoe, Tonja	Psychologist	8/19/11-6/30/12	0.12 FTE Temporary Appointment (in addition to current .88 FTE Temporary assignment)
Riggs, Ronald	Elementary Fine Arts	9/27/11-5/24/12	0.5 FTE Temporary Appointment
<u>Retirements/Resignations</u>			
Lavezzi, Elizabeth	Elementary	September 27, 2011	STRS Retirement

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

8.4.2.
Page 1 of 3

DATE: OCTOBER 19, 2011

MEMORANDUM TO: BOARD OF EDUCATION

FROM: KELLY STALEY, SUPERINTENDENT

SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENTS			
ADAMS, MOLLY	IA-SR ELEMENTARY GUIDANCE/MCMANUS/3.0	9/15/2011	VACATED POSITION/283/ GRANT/7830
ALLEN, PHUONG	IPS-CLASSROOM/SHASTA/6.0	9/28/2011	NEW POSITION/91/ SPECIAL ED/6501
ANDERSON, BETTY	LT CAFETERIA ASSISTANT/EMMA WILSON/2.3	8/10/2011-9/30/2011	EXISTING POSITION/103/ NUTRITION/0000
ANDERSON, SHEILA	PARENT CLASSROOM AIDE-RESTR/ CITRUS/2.5	9/14/2011	NEW POSITION/81/ CATEGORICAL/6010
BENEDICT, MARIE	CAFETERIA ASSISTANT/MJHS/2.0	9/29/2011	VACATED POSITION/238/ NUTRITION/0000
BINGHAM, TUOLUMNE	LT CUSTODIAN/SIERRA VIEW/8.0	10/4/2011-12/14/2011	NEW LIMITED TERM POSITION/ 112/GENERAL/0000
CLARK, KARYL	CHIEF EXAMINER-GED/EDUCATION SVCS/4.0	9/19/2011	EXISTING POSITION/86/ CATEGORICAL/3010
DECKER, TAMALA	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.5	9/19/2011	EXISTING POSITION/ TRANSPORTATION/7240
HAGAR, BERNADETTE	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/3.3	9/19/2011	EXISTING POSITION/ TRANSPORTATION/7240
HASSETT, DEBRA	CAFETERIA ASSISTANT/BAKERY/3.0	9/20/2011	VACATED POSITION/76/ NUTRITION/0000
HAYES, ANN	LT IA-SPECIAL EDUCATION/BJHS/1.0	9/28/2011-12/15/2011	NEW LIMITED TERM POSITION/85/ SPECIAL ED/6500
HICKS, ANN	IA-SPECIAL EDUCATION/CHAPMAN/6.0	9/21/2011	NEW POSITION/38/ SPECIAL ED/6500
KORTE, ANGEL	PARENT CLASSROOM AIDE-RESTR/ NEAL DOW/3.0	9/20/2011	VACATED POSITION/257/ CATEGORICAL/3010
LAWSON, CHERIE	PARENT CLASSROOM AIDE-RESTR/ NEAL DOW/3.0	9/20/2011	NEW POSITION/26/ CATEGORICAL/3010
LECKENBY, DIAN	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.7	9/19/2011	EXISTING POSITION/ TRANSPORATION/7240
LETCHER, KRISTINA	PARENT CLASSROOM AIDE-RESTR/ MARIGOLD/2.0	9/13/2011	VACATED POSITION/40/ CATEGORICAL/7090
LOTZE, E. LYNN	CAFETERIA SATELLITE MANAGER/ MCMANUS/8.0	9/9/2011	EXISTING POSITION/ NUTRITION/0000
NOVARA, RONALD	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.7	9/19/2011	EXISTING POSITION/ TRANSPORTATION/7240
QUAN-BELL, JANE	LIBRARY MEDIA ASSISTANT/SHASTA/2.6	9/22/2011	VACATED POSITION/1/ GENERAL/1101
REYEZ-YANEZ, KAREN	SCHOOL BUS DRIVER-TYPE 2/	9/19/2011	EXISTING POSITION/

RITTER, BROOK	TRANSPORTATION/7.0 HEALTH ASSISTANT/PARKVIEW/3.0	9/27/2011	TRANSPORTATION/7240 NEW POSITION/295/ GENERAL/1105
SHAFFER, DEENA	CAFETERIA ASSISTANT/CHS/1.8	9/29/2011	EXISTING POSITION/122/ CATEGORICAL/4124
SULLIVAN, VERONICA	PARENT CLASSROOM AIDE-RESTR/ MARIGOLD/1.4	9/13/2011	VACATED POSITION/42/ CATEGORICAL/7090
THORNTON, ANN MARIE	CAFETERIA ASSISTANT/BJHS/2.0	9/29/2011	VACATED POSITION/236/ NUTRITION/0000
WILSON, CORINE	REGISTRAR/BJHS/8.0	9/30/2011	VACATED POSITION/23/ GENERAL/0000

LEAVES OF ABSENCE

AGUILERA, MARTHA	IPS-CLASSROOM/SIERRA VIEW/6.0	11/11/2011-2/10/2012	PER CBA 5.12
AGUILERA, MARTHA	IPS-CLASSROOM/SIERRA VIEW/6.0	8/10/2011-11/10/2011	PER CBA 5.11
FORBES, STEPHANINE	IPS-CLASSROOM/LOMA VISTA/6.0	8/10/2011-12/20/2011	PER CBA 5.2.9
SULLIVAN, SEAN	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/8.0	10/3/2011	EARLY RETURN FROM LOA

PROMOTIONS

ALONZO, JAN	SCHOOL OFFICE MANAGER/ EMMA WILSON/8.0	9/26/2011	VACATED POSITION/17/ GENERAL/0000
SALADO, RANDALL	DIRECTOR-MAINTENANCE/OPERATIONS/ TRANSPORTATION/M & O/8.0	9/2/2011	VACATED POSITION/288/ MAINTENANCE/8150
WEISSENBORN, MICHAEL	DIRECTOR-CONSTRUCTION & FACILITIES/FACILITIES/8.0	9/2/2011	NEW POSITION/15/ GENERAL/0000

RE-EMPLOYMENTS

BINGHAM, TUOLUMNE	SR CUSTODIAN/SIERRA VIEW/8.0	10/4/2011	VACATED POSITION/50/ GENERAL/0000
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RESIGNATIONS/TERMINATIONS

ALDERSON, RODNEY	SR MAINTENANCE WORKER-PAINTER/ M & O/8.0	9/30/2011	PERS RETIREMENT
DOMINGUEZ-CALKINS, DEBRA	IA-ELEMENTARY GUIDANCE/SIERRA VIEW/2.0	9/30/2011	VOLUNTARY RESIGNATION
DUREN, SUSAN	PARENT CLASSROOM AIDE-RESTR/BJHS/6.0	8/9/2011	VOLUNTARY RESIGNATION
FRANKENFIELD, EMMA	INSTRUCTIONAL ASSISTANT/CHAPMAN/4.0	10/03/2011	PERS RETIREMENT
FRANKENFIELD, EMMA	IA-COMPUTERS/CHAPMAN/2.0	10/03/2011	PERS RETIREMENT
HUBBELL, NANCY	SCHOOL OFFICE MANAGER/ EMMA WILSON/8.0	9/30/2011	PERS RETIREMENT
PHILLIPS, P. DAVID	CAFETERIA ASSISTANT/FVHS/2.5	10/7/2011	VOLUNTARY RESIGNATION

RESIGNED ONLY THIS POSITION

ADAMS, MOLLY	IA-ELEMENTARY GUIDANCE/NEAL DOW/2.0	9/14/2011	VOLUNTARY RESIGNATION
ALLEN, PHUONG	IPS-CLASSROOM/SHASTA/5.5	9/27/2011	INCREASE IN HOURS

ALONZO, JAN	SR OFFICE ASSISTANT/CJHS/8.0	9/25/2011	PROMOTION
BINGHAM, TUOLUMNE	CUSTODIAN/SIERRA VIEW/8.0	10/3/2011	RE-EMPLOYMENT
CLARK, KARYL	CHIEF EXAMINER-GED/EDUCATION SVCS/1.0	9/18/2011	INCREASE IN HOURS
DECKER, TAMALA	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.8	9/18/2011	VOLUNTARY REDUCTION IN HOURS
HAGAR, BERNADETTE	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/2.8	9/18/2011	INCREASE IN HOURS
HASSETT, DEBRA	CAFETERIA ASSISTANT/CHS/2.0	9/19/2011	INCREASE IN HOURS
HICKS, ANN	IA-SPECIAL EDUCATION/CHAPMAN/5.0	9/20/2011	INCREASE IN HOURS
LECKENBY, DIAN	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.5	9/18/2011	INCREASE IN HOURS
LOTZE, E. LYNN	CAFETERIA SATELLITE MANAGER/ MCMANUS/7.5	9/8/2011	INCREASE IN HOURS
NOVARA, RONALD	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/7.2	9/18/2011	INCREASE IN HOURS
REYEZ-YANEZ, KAREN	SCHOOL BUS DRIVER-TYPE 2/ TRANSPORTATION/6.3	9/18/2011	INCREASE IN HOURS
SALADO, RANDALL	CONSTRUCTION MANAGER/FACILITIES/8.0	9/1/2011	PROMOTION
SHAFFER, DEENA	CAFETERIA ASSISTANT/CHS/1.5	9/28/2011	INCREASE IN HOURS

PROPOSED AGENDA ITEM: Red Ribbon Week Resolution 1162-11

Prepared by: Ann Brodsky, Coordinator, Safe and Drug Free Schools

☐ Consent

Board Date October 19, 2011

☐ Information Only

☒ Discussion/Action

Background Information

Red Ribbon Week is celebrated nationwide each year at the end of October, to bring increased awareness to the importance of living a healthy life without drugs. The school sites in our district will be celebrating this event with various activities from October 24 through October 31.

Educational Implications

Research has clearly demonstrated that academic performance is enhanced when students are healthy, connected to their school community, and drug free.

Fiscal Implications

All activities and events will be funded through grant funds.

CHICO UNIFIED SCHOOL DISTRICT
2011 Red Ribbon Week Proclamation
Resolution No. 1162-11

Whereas, youth and adults will come together to create an awareness about positive and fun opportunities without the use of alcohol, tobacco, and drugs; and,

Whereas, youth and adults in the community come together in support of programs and activities that engage youth in building skills, attitudes, and behaviors that build a healthy community now and in the future; and,

Whereas, Red Ribbon Week's 25th anniversary will be observed all across America during RED RIBBON WEEK; and,

Whereas, during Red Ribbon Week parents, youth, businesses, law enforcement, schools, religious institutions, service organization, social services, health services, media, and the general public will come together to demonstrate their commitment by wearing and displaying red ribbons during this week long celebration; and,

Whereas, the Chico Unified School District makes a commitment to ensure the success of the Red Ribbon Week Celebration; and,

Now Therefore, Be it Resolved, that the Chico Unified School District does hereby support October 24-28, 2011, as Red Ribbon Week, and encourages all citizens to support tobacco, alcohol, and other drug prevention programs and activities by making a visible statement and commitment towards promoting a healthy community.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, thereof, held on the xx day of October, 2011.

AYES:
NOES:
ABSENT:
ABSTAIN:

Dr. Kathleen E. Kaiser, President

Kelly Staley, Superintendent

AGENDA ITEM: AP Calculus Textbook Recommendation

Prepared by: Debbie Rosenow, Dan Sours, John Bohannon

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: October. 19, 2011

Background Information

The current textbooks are quite old. Chico High's AP Calculus adoption was in 1986 and Pleasant Valley adopted in 1998. The current textbooks are different in publisher, author and pacing. As a result of age, the books are in poor condition and replacement is recommended. The district has recently adopted new textbooks up through Algebra 2. As standard-aligned textbooks become available for our upper level courses, we would like to complete the math adoption process.

Educational Implications

The new textbooks will align the Calculus programs not just at Chico High and Pleasant Valley but will also use the same text as CSU Chico's Mathematics Department. This will allow our courses to be aligned with CA State Standards, Common Core standards, and Advanced Placement standards. In addition, the new Calculus book will allow for a seamless transition for students between all three programs at CHS, PVHS, and CSUC.

Fiscal Implications

See attached estimates

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

Page 1 of 3

9.1.2.
Page 2 of 6

Department: Math Course: AP Calculus Grade Level: 9-12 (mainly 11-12)
Contact Person: Debbie Rosenow Campus: PVHS
Dan Sours CHS
Please include six copies of the text or instructional materials when submitting this form.

A. New Adoption

1. Proposed Text

Title: Single Variable Calculus: Early Transcendentals
Edition/# of Pages: 7th Ed, Ch 1-11 (936 pages) Student edition for High School AP
Author: James Stewart
Publisher: Holt / McDougal / Cengage Learning
Copyright Date: 2012
Current List Price: \$125
Material is on the California Legal Compliance List? ☒ YES ☐ NO

2. Approximately how many classes will be using this text? 5
How many copies of the text will be purchased? 180

3. List other districts using this text: CSU, Chico

4. List other textbooks considered in the selection and their current list price:

\$149 Calculus Concepts & Contexts, Single Variable by James Stewart
\$120 Calculus Early Transcendentals, Single Variable High School AP Edition by Larson & Edwards

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

Check each criterion that applies in terms of the course and ability level to which the material is to be submitted	Excellent	Good	Average	Poor	Does not apply
1. How well does the material align with Chico Unified School District Standards and Benchmarks?	<input checked="" type="checkbox"/>				
2. How well does the material align with California State Standards?	<input checked="" type="checkbox"/>				
3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered?	<input checked="" type="checkbox"/>				
4. How well does material employ a variety of pedagogical methods of instruction?					<input checked="" type="checkbox"/>
5. How well are the assessment tools linked to the content and instructional methodology?	<input checked="" type="checkbox"/>				
6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?	<input checked="" type="checkbox"/>				
7. How well does the material provide for the needs of English language learners?		<input checked="" type="checkbox"/>			
8. How appropriate are the supplementary materials in supporting the effective use of the text?	<input checked="" type="checkbox"/>				
9. To what degree does the teacher resource material provide support and guidance?	<input checked="" type="checkbox"/>				
10. Classify the ease of use of the teachers' manual?	<input checked="" type="checkbox"/>				

CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL

Page 2 of 3

9.1.2.
Page 3 of 6

6. Is supplementary material available for the adoption? ☒ YES ☐ NO
Is it necessary for instructional purposes? ☒ YES ☐ NO

If yes, why?

What costs are involved?

provided at no cost with purchase of textbooks

7. Textbook previously used

Title:

Author:

Publisher:

Copyright Date:

Calculus Concepts & Contexts

James Stewart

Brooks/Cole Publishing

1998

Calculus, Alternate 3rd Edition

Larson & Hostetler

DC Heath & Company

1986

a. Date of initial adoption: _____

b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

Quality of current textbooks + lack of alignment between both high schools.

**CHICO UNIFIED SCHOOL DISTRICT
REQUEST FOR TEXTBOOK APPROVAL**

Page 3 of 3

9.1.2.
Page 4 of 6

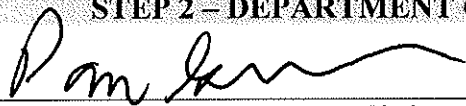
STEP 1 – DISTRICT OFFICE APPROVAL


Review by CUSD Director of Curriculum

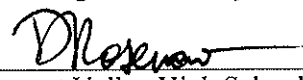
10-6-11
Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 – DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK


Chico High School Department Chairperson

9/29/11
Date


Pleasant Valley High School Department Chairperson

9/29/11
Date

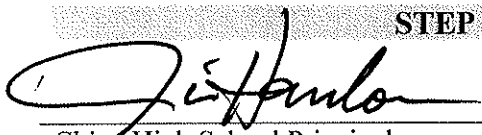
Fair View High School Department Chairperson

Date

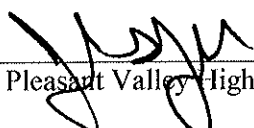
Oakdale High School Department Chairperson

Date

STEP 3 – CAMPUS PRINCIPAL APPROVAL


Chico High School Principal

10/6/11
Date


Pleasant Valley High School Principal

10/6/11
Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt.
Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

Cost Proposal

Chico High School

TITLE

ISBN

QTY

PRICE

TOTAL
VALUECOST TO
SCHOOL

Stewart, Single Variable Calculus: Early Transcendentals, 7th ed

Student Textbook (Single Variable ET with Vector Functions)	9780840049322	70	\$	125.00	\$	8,750.00	\$	8,750.00
Online eBook Printed Access Card (Complete)*	9781111940201	70	\$	10.00	\$	700.00	\$	700.00
AP* Teacher's Guide	9780840058577	1	\$	25.00	\$	25.00	No Charge	
Student Solutions Manual, (Single Variable with Vector Functions)	9780534394554	5	\$	25.46	\$	127.30	No Charge	
Complete Solutions Manual, (Single Variable with Vector Functions)	9781111427115	2	\$	29.21	\$	58.42	No Charge	
Instructor's Guide	9780840054180	1	\$	25.00	\$	25.00	No Charge	
PowerLecture CD-ROM with Examview Testing	9780840054210	1	\$	50.00	\$	50.00	No Charge	
Print Test Bank	9780840054197	1	\$	25.00	\$	25.00	No Charge	
AP* Teacher's Resource Guide and Lesson Plans on CD	9780840058898	1	\$	30.25	\$	30.25	No Charge	

Companion website is at www.cengage.com/highered

SUBTOTAL

\$ 9,790.97

\$ 9,450.00

Ship/Hand (10.5%)

\$ 1,028.05

\$ 918.75

TOTAL

\$ 10,819.02

\$ 10,368.75

Total Cost to School \$10,368.75

Savings to School \$417.99

We reserve the right to correct errors. Implementation offer applies to first year of the adoption only.
 Customer Service, please apply Coupon Code: HMH00011PB for discount price on Online eBooks. This
 discount price reflects Bundle Package Price.

PRICING VALID THRU 10/31/2011.

Free Materials Approved By:

Shane Bichl
 Advanced & Elective Sales Representative
 Phone: 800-479-9799, ext. 3500
 e-mail: shane.bichl@hmmhpublish.com

TO PLACE YOUR ORDER:

Holt McDougal
 1900 S. Batavia Ave
 Geneva, IL 60134-339
 Ph: (800)462-6595

Cost Proposal

Pleasant Valley High School

TITLE

ISBN

QTY

PRICE

TOTAL
VALUECOST TO
SCHOOL

Stewart, Single Variable Calculus: Early Transcendentals, 7th ed

Student Textbook (Single Variable ET with Vector Functions)	9780840049322	120	\$	125.00	\$	15,000.00	\$	15,000.00
Online eBook Printed Access Card (Complete)*	9781111940201	120	\$	10.00	\$	1,200.00	\$	1,200.00
AP* Teacher's Guide	9780840058577	1	\$	25.00	\$	25.00		No Charge
Student Solutions Manual, (Single Variable with Vector Functions)	9780534394554	5	\$	25.46	\$	127.30		No Charge
Complete Solutions Manual, (Single Variable with Vector Functions)	9781111427115	2	\$	29.21	\$	58.42		No Charge
Instructor's Guide	9780840054180	1	\$	25.00	\$	25.00		No Charge
PowerLecture CD-ROM with Examview Testing	9780840054210	1	\$	50.00	\$	50.00		No Charge
Print Test Bank	9780840054197	1	\$	25.00	\$	25.00		No Charge
AP* Teacher's Resource Guide and Lesson Plans on CD	9780840058898	1	\$	30.25	\$	30.25		No Charge

SUBTOTAL	\$ 16,540.97	\$ 16,200.00
Ship/Hand (10.5%)	\$ 1,736.80	\$ 1,575.00
TOTAL	\$ 18,277.77	\$ 17,775.00

Companion website is at www.cengage.com/highered

We reserve the right to correct errors. Implementation offer applies to first year of the adoption only.
 Customer Service, please apply Coupon Code: HMMH00011PB for discount price on Online eBooks. This
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PRICING VALID THRU 10/31/2011.

Free Materials Approved By:

Shane Bichl
 Advanced & Elective Sales Representative
 Phone: 800-479-9799, ext. 3500
 e-mail: shane.bichl@hmhpub.com

TO PLACE YOUR ORDER:

Holt McDougal
 1900 S. Batavia Ave
 Geneva, IL 60134-339

Total Cost to School \$17,775.00

Savings to School

\$417.99

PROPOSED AGENDA ITEM: Grants and Resource Development Update

Prepared by: Liz Metzger

☐ Consent
☒ Information Only
☐ Discussion/Action

Board Date: October 19, 2011

Background Information

Grant funding continues to provide an important supplement to our budget, and a way to develop and maintain quality programs and options for students. During the past two years, the competition for both state and federal grants has increased significantly. Despite that, and thanks to the efforts of multiple individuals in the district, our success rate has for both formula and competitive grants has been very good, both at the state and federal levels.

Education Implications

As will be shared at the board meeting, the grants received in the past year support student learning and address board adopted goals, including providing every student the chance to attain increasing levels of individual achievement and providing a safe, healthy and engaging environment for learning. In exploring and applying for various grants, we have also deepened our partnerships with several of our constituents, including the City of Chico and Chico State.

Fiscal Implications

Grants received by the district generate indirect costs at the state-approved rate (3.80% for 2011-12); these costs go into the general fund. Additional payments to the district for specific grant-related services (mid-year and end-of-year reports, evaluations, etc.) are written into grants where appropriate.

AGENDA ITEM: Board Policy 5030, Student Wellness

Prepared by: Tanya Harter, Nutrition Specialist

☐ Consent

Board Date October 19, 2011

☒ Information Only

☐ Discussion/Action

Background Information

In the Child Nutrition and WIC Reauthorization Act of 2004, the U.S. Congress established a new requirement that all school districts with a federally-funded school meals program develop and implement wellness policies that address nutrition and physical activity. CUSD choose to use the CSBA model as a base and revised to reflect local needs and priorities.

In developing this wellness policy, the Wellness Committee took into account the unique circumstances, challenges, and opportunities in the Chico community. The recommendations from this collaborative effort were presented at the June 1, 2011, CUSD Board Workshop and the Board reviewed the first reading of BP 5030 School Wellness. During that meeting Jann Reed and Eileen Robinson were tasked with working with Nutrition Services staff to further revise the policy. The revisions were presented to and approved by the Board on July 20, 2011. At the September 21, 2011, Board Meeting, community members asked the CUSD Board to again review and consider revisions to BP 5030. The Board agreed to do so and BP 5030 is included on the October 19, 2011, Board agenda as information only. BP5030 can be brought back to the Board as a discussion/action item at the November 16, 2011, Board Meeting if so desired by the CUSD Board.

Included in this packet:

1. Original Board Policy 5030 which was approved on July 20, 2011
2. The California School Board Association Model which includes all Federal and State guidelines

Educational Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: #5030

Section: 5000 Students
Page 1 of 5

Student Wellness

The Governing Board of Chico Unified School District (CUSD) recognizes the link between student health and learning. Children and youth that begin each day as healthy individuals are more receptive to the learning experience and more likely to succeed now and in the future. Further, the Board also believes that a healthy staff can more effectively perform their job responsibilities, and model appropriate wellness behaviors to students. This policy encourages a comprehensive approach to school and community wellness and addresses the components of the Coordinated School Health program as recommended by the California Department of Education and the Department of Health Services. CUSD is committed to providing a school environment that promotes and protects children's health, well-being, and ability to learn by supporting healthy eating and physical activity.

It is the policy of CUSD that schools will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services.

Student Wellness Services

Student Wellness Services include Health Counseling, Psychological and Social Services. The Board supports effective wellness programs that will facilitate positive learning and instill healthy behaviors.

The Board supports school facilities that are designed to provide a safe, secure physical plant as well as a healthy and supportive environment that fosters learning and overall well-being.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3514 - Environmental Safety)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.61 - Drug Testing)
(cf. 5131.62 - Tobacco)
(cf. 5131.63 - Steroids)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - Student Health and Social Services)
(cf. 5142 - Safety)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)
(cf. 6164.2 - Guidance/Counseling Services)

The Board's policy related to student wellness was developed with the involvement of parents/guardians, students, school food service professionals, school administrators, Board representatives, and members of the public. (42 USC 1751 Note)

District Wellness Committee

The Superintendent or his/her designee shall convene an advisory and oversight committee consisting of Board members, school-site administrators, school-site Wellness Representatives, health professionals, teachers, nutrition services staff, physical education instructors, parents, community members and students to evaluate policy implementation. The committee will report to the Board of Education about implementation of the policy as required by law.

(cf. 9140 - Board Representatives)

Policy Adopted: 1/16/08; 7/20/11



Chico Unified School District

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(530) 891-3000

Board Policy:

#5030

Section: 5000

Students

Page 2 of 5

Nutrition Education and Physical Activity Goals

The Board shall adopt goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the district determines appropriate. (42 USC 1751 Note)

The district's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

Nutrition education shall be provided as part of the health education program in grades K-12 and, as appropriate, shall be integrated into core academic subjects and offered through before- and after-school programs.

(cf. 6142.8 - Comprehensive Health Education)

CUSD will provide all students in grades K-12 the opportunity, support, and encouragement to be physically active on a regular basis through physical education instruction and/or physical activity programs.

Integrated Nutrition Education

Integrated Nutrition education in CUSD aims to teach, encourage and support healthy eating by students. Effective July 1, 2012, teachers will incorporate nutrition education into their instruction. At the secondary school level it is recommended that subject appropriate teachers incorporate nutrition education into their instruction.

Integrated nutrition education will provide students with the knowledge and skills necessary to promote and protect their health.

Physical Education and Physical Activity

All students in grades K-12 shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and after-school programs, and other structured and unstructured activities.

Physical education is a planned sequential program of curricula and instruction that helps students develop the knowledge, skills, and confidence necessary for an active lifestyle. Physical activity programs may provide participants with structured activity (games, sports, etc.), unstructured activity (walking programs, dance, etc.), or opportunities to participate in physical activity in the daily routine (walk-to-school programs, etc.).

Besides promoting high levels of personal achievement and a positive self-image, Physical Education activities should teach students how to cooperate in the achievement of common goals.

(cf. 6142.7 - Physical Education)

(cf. 6145 - Extracurricular and Co-curricular Activities)

(cf. 6145.2 - Athletic Competition)

Staff Wellness

The Superintendent or designee shall encourage staff to serve as positive role models. He/she shall promote and may provide opportunities for regular physical activity among employees.

Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

(cf. 4131- Staff Development)

(cf. 4331- Staff Development)

Policy Adopted: 1/16/08; 7/20/11



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: #5030

Section: 5000

Students

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Family and Community Involvement

The Board believes that family and community involvement and collaboration are key elements in supporting the healthy development of youth and their families. Long-term partnerships with diverse community groups are encouraged. The Board recommends partnerships that will promote health education activities for parents/guardians and community members.

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, the district or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

(cf. 1113 - District and School Web Sites)
(cf. 6020 - Parent Involvement)

The Board discourages the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.

(cf. 1325 - Advertising and Promotion)

Nutrition Guidelines for Foods Available at School

The Board shall adopt nutrition guidelines selected by the district for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity. (42 USC 1751 Note)

The Board believes that foods and beverages available to students at district schools should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for all foods and beverages sold to students on campus, including foods and beverages provided through the district's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutrition standards.

(cf. 3312 - Contracts)
(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3554 - Other Food Sales)
(cf. 5148 - Child Care and Development)
(cf. 6300 - Preschool/Early Childhood Education)

By July 1, 2012, the Board shall require all school organizations to use only district approved healthy food items or non-food items for fundraising purposes. The district will make available a list of approved healthy food items. Any food items not on the list will need approval from CUSD Nutrition Services prior to use for fundraising.

By July 1, 2012, parents and teachers will be required to comply with the list of CUSD approved healthy foods for all school related activities, including classroom parties. The district shall require all persons bringing food on campus intended to share with others to adhere to the "CUSD Nutritious Foods Pledge" which must be reviewed and signed prior to bringing food on campus. Class parties or other celebrations shall be held after the lunch period when possible.

By July 1, 2012, the Board shall require school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

(cf. 1230 - School-Connected Organizations)



Chico Unified School District
1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: #5030

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Beginning July 1, 2009, any food provided to K-12 students during school hours and within one-half hour before and after school shall not contain or have been prepared with artificial trans fat, including vegetable shortening, margarine, or any kind of partially hydrogenated vegetable oil, unless the manufacturer's documentation or label lists the trans fat content as less than 0.5 grams per serving. (Education Code 49431.7)

Guidelines for Reimbursable Meals

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools. (42 USC 1751 Note)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.

(cf. 3553 - Free and Reduced Price Meals)

Program Implementation and Evaluation

The Board shall establish a plan for measuring implementation of the policy. The Superintendent shall designate at least one person within the district and at each school who is charged with operational responsibility for ensuring that the school sites implement the district's wellness policy. (42 USC 1751 Note)

(cf. 0500 - Accountability)

The following indicators will be used to measure the implementation of the wellness policy district wide and at each district school. These measures shall include, but not be limited to, an analysis of the nutritional content of meals served; student participation rates in school meal programs; adherence to the ban on sales of non-nutritious foods and beverages in fundraisers or other venues outside the district's meal programs; and feedback from food service personnel, school administrators, the school wellness committee, parents/guardians, students, and other appropriate persons.

The Superintendent or designee shall report to the Board at least every two years on the implementation and effectiveness of this policy and any other Board policies related to nutrition and physical activity.

Assessment and Monitoring of the Wellness Policy

Representatives of the school district shall develop a plan for implementing the district wellness policy and measuring implementation of that policy. The district superintendent or designee shall designate at least one person from the administration, and one from Nutrition Services within CUSD that is charged with operational responsibility for ensuring that the school sites implement the adopted local wellness policy.

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432)

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

Legal Reference:

EDUCATION CODE
49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49493 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition

Policy Adopted: 1/16/08; 7/20/11



Chico Unified School District

1163 East Seventh Street, Chico, CA 95928-5999
(530) 891-3000

Board Policy: #5030

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Students

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49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49560 Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570 National School Lunch Act
51222 Physical education
51223 Physical education, elementary schools
CODE OF REGULATIONS, TITLE 5
15500-15501 Food sales by student organizations
15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs
UNITED STATES CODE, TITLE 42
1751-1769 National School Lunch Program, especially:
1751 Note Local wellness policy
1771-1791 Child Nutrition Act, including:
1773 School Breakfast Program
1779 Rules and regulations, Child Nutrition Act
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program
Management Resources:
CSBA POLICY BRIEFS
The New Nutrition Standards: Implications for Student Wellness Policies, November 2005
CSBA PUBLICATIONS
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Healthy Children Ready to Learn, January 2005
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994
CENTERS FOR DISEASE CONTROL PUBLICATIONS
School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004
NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION (NASBE) PUBLICATIONS
Fit, Healthy and Ready to Learn, 2000
U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS
Dietary Guidelines for Americans, 2005
Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>
California Department of Health Services: <http://www.dhs.ca.gov>
California Healthy Kids Resource Center: <http://www.californiahealthykids.org>
California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>
Centers for Disease Control and Prevention (CDC): <http://www.cdc.gov>
Dairy Council of California: <http://www.dairycouncilofca.org>
National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>
National Association of State Boards of Education: <http://www.nasbe.org>
National School Boards Association: <http://www.nsba.org>
School Nutrition Association: <http://www.schoolnutrition.org>
Society for Nutrition Education: <http://www.sne.org>
U.S. Department of Agriculture: http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

CSBA Sample Board Policy

Students

BP 5030(a)

STUDENT WELLNESS

The Governing Board of Chico Unified School District (CUSD) recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. Further, the Board also believes that a healthy staff can more effectively perform their job responsibilities, and model appropriate wellness behaviors to students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces health literacy through health education, physical education and activity, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3514 - Environmental Safety)
(cf. 3555 - Nutrition Program Compliance)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.61 - Drug Testing)
(cf. 5131.62 - Tobacco)
(cf. 5131.63 - Steroids)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)
(cf. 6164.2 - Guidance/Counseling Services)

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information and/or the district's student wellness policy to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 6020 - Parent Involvement)

School Health Council/Committee

The Superintendent or designee shall permit parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. *This is covered with the Wellness Committee and development of the AR's.* (42 USC 1758b)

To fulfill this requirement, the Superintendent or designee establishes a District Wellness Committee whose membership shall include representatives of these groups. He/she also may invite participation of other groups or individuals, such as

health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

The District Wellness Committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the District Wellness Committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Nutrition and Physical Activity Goals

The Board shall adopt goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. (42 USC 1758b)

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The district's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education is also encouraged in before- and after-school programs.

(cf. 5148.2 - Before/After School Programs)

(cf. 6142.8 - Comprehensive Health Education)

The Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free giveaways, or other means.

(cf. 1325 - Advertising and Promotion)

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

(cf. 1330.1 - Joint Use Agreements)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness and may provide opportunities for regular physical activity among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Nutritional Guidelines for Foods Available at School

For all foods available on each campus during the school day, the district shall adopt nutritional guidelines which are consistent with 42 USC 1773 and 1779 and support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

The Board believes that foods and beverages available to students at district schools should support the health curriculum and promote optimal health, taking into consideration the needs of students with special dietary needs. Nutritional standards adopted by the district for all foods and beverages sold to students, including foods and beverages provided through the district's food service program, student stores, vending machines, or other venues, shall meet or exceed state and federal nutritional standards.

(cf. 3312 - Contracts)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3554 - Other Food Sales)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

(cf. 5148 - Child Care and Development)

(cf. 5148.3 - Preschool/Early Childhood Education)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district will sponsor a summer meal program.

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

(cf. 1230 - School-Connected Organizations)

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

Program Implementation and Evaluation

The Superintendent shall designate one or more district or school employees, as appropriate, to ensure that each school

site complies with this policy. (42 USC 1758b)

(cf. 0500 - Accountability)

(cf. 3555 - Nutrition Program Compliance)

The Superintendent or designee shall inform and update the public, including parents/guardians, students, and others in the community, about the contents and implementation of this policy. He/she shall periodically measure and make available to the public an assessment of the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

To determine whether the policy is being effectively implemented districtwide and at each district school, the following indicators shall be used:

1. Descriptions of the district's nutrition education, physical education, and health education curricula by grade level
2. Number of minutes of physical education instruction offered at each grade span
3. Number and type of exemptions granted from physical education
4. Results of the state's physical fitness test
5. An analysis of the nutritional content of meals served based on a sample of menus
6. Student participation rates in school meal programs, compared to percentage of students eligible for free and reduced-price meals
7. Number of sales of non-nutritious foods and beverages in fundraisers or other venues outside of the district's meal programs
8. Feedback from food service personnel, school administrators, the school health council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons
9. Any other indicators recommended by the Superintendent and approved by the Board

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432)

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

Legal Reference:

EDUCATION CODE

33350-33354 CDE responsibilities re: physical education

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001

49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

49530-49536 *Child Nutrition Act*
49540-49546 *Child care food program*
49547-49548.3 *Comprehensive nutrition services*
49550-49561 *Meals for needy students*
49565-49565.8 *California Fresh Start pilot program*
49570 *National School Lunch Act*
51210 *Course of study, grades 1-6*
51220 *Course of study, grades 7-12*
51222 *Physical education*
51223 *Physical education, elementary schools*
51795-51796.5 *School instructional gardens*
51880-51921 *Comprehensive health education*
CODE OF REGULATIONS, TITLE 5
15500-15501 *Food sales by student organizations*
15510 *Mandatory meals for needy students*
15530-15535 *Nutrition education*
15550-15565 *School lunch and breakfast programs*
UNITED STATES CODE, TITLE 42
1751-1769 *National School Lunch Program, especially:*
1758b *Local wellness policy*
1771-1791 *Child Nutrition Act, including:*
1773 *School Breakfast Program*
1779 *Rules and regulations, Child Nutrition Act*
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 *National School Lunch Program*
220.1-220.21 *National School Breakfast Program*
COURT DECISIONS
Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:

CSBA PUBLICATIONS

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009
Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
Physical Education and California Schools, Policy Brief, rev. October 2007
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009
Healthy Children Ready to Learn: A White Paper on Health, Nutrition, and Physical Education, January 2005
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTER FOR COLLABORATIVE SOLUTIONS

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, March 2010

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2005

Changing the Scene. Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>
California School Nutrition Association: <http://www.calsna.org>
Center for Collaborative Solutions: <http://www.ccscenter.org>
Centers for Disease Control and Prevention: <http://www.cdc.gov>
Dairy Council of California: <http://www.dairycouncilofca.org>
National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>
National Association of State Boards of Education: <http://www.nasbe.org>
National School Boards Association: <http://www.nsba.org>
School Nutrition Association: <http://www.schoolnutrition.org>
Society for Nutrition Education: <http://www.sne.org>
U.S. Department of Agriculture, Food Nutrition Service, wellness policy: <http://www.fns.usda.gov/tn/Healthy/wellnesspolicy.html>

(11/05 11/07) 7/11

PROPOSED AGENDA ITEM: Board Policy Adoptions

Prepared by: Administration

☐ Consent

Board Date October 19, 2011

☒ Information Only

☐ Discussion/Action

Background Information

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.

TITLE: Inspire School of Arts and Sciences Contractor Selection Committee Recommendation

Action X
Consent
Information

October 19, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

Background information

On August 17, 2011, the Board of Education directed staff to issue a Request for Qualifications (RFQ) in order to select a qualified Lease Lease-back (LLB) Contractor to perform pre-construction services on the Inspire School of Arts & Sciences Project.

A selection committee was established to evaluate the Statements of Qualifications (SOQ's) in response to the RFQ. This committee is comprised of the following individuals: Maureen Fitzgerald, Assistant Superintendent of Business Services; Kathleen Kaiser, CUSD Board President; Jann Reed, CUSD Board Vice President; Steve Visconti, General Manager Chico Area Recreation & Park District (CARD); and Michael Weissenborn, Director Facilities & Construction. A representative from NTD Architects and Facilities Department staff members also participated in the evaluation process.

Sixteen impressive SOQ's were received on September 29, 2011. Each firm was evaluated and a "short list" of firms was identified to move on to the interview stage of the selection process. Five firms were selected to be interviewed, they were: BCM Construction, Modern Building, R & R Horn, United Building Contractors and Seward L Schreder Construction.

The selection interviews were held on October 13, 2011.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The source of funding for pre-construction services related to the relocation of Inspire School of Arts & Sciences will be one of the Capital Funds either Measure A bond funds or developer fees.

Additional Information

The District intends for the LLB Contractor responsibilities to be conducted in two phases. "Phase 1" will consist of pre-construction services. "Phase 2" will consist of the construction of the project. The District makes no representations or guarantees that the LLB Contractor selected to undertake the Phase 1 work for the project will be awarded the contract for Phase 2 of the work.

Recommendation

It is requested that the Board of Education accept the Contractor recommended by the committee and grant the staff the authority to enter into a Lease Lease-back Agreement with BCM Construction, Inc.

TITLE: Design & Engineering Services for Relocatable Classroom Buildings for Inspire School of Arts & Sciences

Action X
Consent
Information

October 19, 2011

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

Background information

The District is proposing to refurbish and relocate existing portable classroom buildings currently located on the Chico High School and the Pleasant Valley High School campuses as part of the new Inspire campus. The buildings to be reutilized were constructed by two different manufacturers, Steelguard and Design Mobile Systems, Incorporated (DMSI). Steelguard provided a large number of buildings to CUSD before filing for bankruptcy in the mid 90's. Reutilizing these buildings will require a new Division of the State Architect (DSA) approval. We believe the most effective way to accomplish this task is by utilizing DMSI to provide structural and engineering services in conjunction with NTD Architects.

Educational Implications

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

Fiscal Implications

The source of funding for pre-construction services related to the relocation of Inspire School of Arts and Sciences will be one of the Capital Funds either Measure A bond funds or developer fees.

Recommendation

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the following Design & Engineering Services Agreement with Designed Mobile Systems Industries, Inc. (DMSI).



designed mobile systems industries, inc.

CHICO UNIFIED SCHOOL DISTRICT

DESIGN AND ENGINEERING SERVICES
Inspire Charter School

PROPOSAL SUBMITTED BY:
DESIGNED MOBILE SYSTEMS IND., INC.



designed mobile systems industries, inc.

MEMORANDUM

TO: Mr. Michael Weissenborn
Director, Construction and Facilities

September 21, 2011

FROM: Carmen M. O'Campo
Vice President, Sales and Marketing

RE: Chico USD – Inspire Charter School, Design and Engineering Services Contract

Please find enclosed DMSI's proposed costs for the Design and Engineering Services for the Increment One and Increment Two portions of the Inspire Charter School Project. We have detailed what support DMSI is providing on each of the Increments will be, and what the achievable goal will be at completion.

This proposal is based on the plans and information we received from the District and the Architect. We have tailored this packet to be very informative about our building and the advantages to using modular construction.

Our understanding is that the District wishes to proceed with the Design and Engineering in order to achieve submittal/approval from DSA on Increment One, and an over the counter DSA submittal and approval on Increment Two to allow the project to move forward.

We look forward to the opportunity of providing another very successful project for the District, and to continuing our history of successful projects, providing you the service and quality construction that you deserve.

I hope you find this information helpful, and if I can answer any questions or provide any clarifications please don't hesitate to contact me at (916) 802-8220.

Sincerely,

Carmen M. O'Campo
Carmen M. O'Campo
DESIGNED MOBILE SYSTEMS IND., INC.

Cc: David Smith, President
Ed Smith, Vice President Operations and Engineering

_____ Initial



designed mobile systems industries, inc.

Chico Unified School District
September 21, 2011
Inspire Charter School
Design and Engineering Contract

DESCRIPTION / SCOPE OF WORK:

DMSI is providing Design and Engineering Services for the following:

Increment One, services include:

Coordination with the Architect and Consultants on the structural loading, partitions, electrical, plumbing and mechanical for the existing "Steelgard" classrooms, and provide engineering details as needed to submit plans to DSA for approval to relocate and modify the classrooms into re-purposed classrooms.

Multiple Phone Conversations and Meeting with DSA regarding structural loading relative to the "Steelgard" buildings and the modifications to achieve the re-purposed designs. Includes follow up coordination with DSA on calculation and detail requirements for DSA submittal.

Costs for our Structural Engineer to review calculations, and provide support and back up documentation as may be required for initial DSA submittal.

DMSI to provide details as requested by the architect on 9/22, to include in the Increment One submittal to DSA.

Includes DMSI support at DSA submittal, and also support during backcheck process to obtain DSA approval.

Not Included: DSA Fees, Inspection Fees, Building Modifications and Construction, or Professional Errors and Omissions Insurance. Additional Structural Engineering Reports or calculations if needed for backcheck.

Note: DMSI would need to inspect one classroom and one restroom unit at our plant to determine the actual construction method against the Steelgard PC design for any variations that may effect the modification process or require additional details to be submitted to DSA at the backcheck.

_____ initial



designed mobile systems industries, inc.

Chico Unified School District
September 21, 2011
Inspire Charter School
Design and Engineering Contract

Increment Two, services include:

Design and Engineering to obtain DSA approval on three new buildings. This includes the engineering, drafting, Structural Engineering Fees, Title 24 Calculations, and all necessary work to obtain DSA approval on the Buildings as defined below: (Buildings Only, site will be approved under Increment One)

48x40 Administration Building
48x40 Dance Building
48x40 Music Theatre Building

Each building will be manufactured with DMSI standard Moment Frame Construction methods, per the floorplan provided by the Architect, and per the building description attached. The buildings will be set on a recessed foundation at grade, with no handicap ramps.

The building designs will be based on DMSI plans with the modifications as noted on the pricing itemization and the building descriptions as listed in the Building Construction Contract. The Building will be kept within our standard design criteria, and is available via an over the counter approval process.

Coordination with Architect and consultants on plumbing, electrical, foundation heights, etc.

Includes but is not limited to the following (Based on DMSI PC, with the exception of the sprinklers):

- Structural Engineer Calculations
- Title 24 Calculations
- Recessed Foundation Design
- Engineering and design to obtain approval at DSA for a no cost change order to raise ceilings in the Dance and Music Theatre Building.
- DMSI attending DSA submittal
- Sprinklers will be submitted for deferred approval

NIC: DSA Fees, Inspection Fees or Professional Errors and Omissions Insurance

_____ initial



designed mobile systems industries, inc.

Chico Unified School District
September 21, 2011
Design and Engineering Contract
Chico Inspire Charter School

PROPOSAL SUMMARY:

INCREMENT ONE:

Engineering and Support Services to Assist in obtaining DSA Approval on Increment One portion of the project. To include Structural Engineer support, drafting and engineering, and coordination with DSA, architects, and consultants.

\$16,500.00 accepted_____

INCREMENT TWO

Provide Engineering and Design services to obtain DSA approval for the (3) new buildings as previously defined. Sitework for Increment Two will be achieved via Increment One submittal. This includes Structural Engineer stamp, Title 24 Calculations And all engineering and drafting to obtain DSA approval on the newly manufactured buildings.

\$20,000.00 accepted_____
Note: This amount is part of the New Construction Contract. These costs will be prorated over the cost of the three buildings and deducted from New Construction. We will show it as a line item deduction.

***NIC are DSA fees, inspection fees or Professional Errors and Omissions Insurance**

Progress payments will be billed as follows:

**50% at submittal to DSA
25% at Back check submittal, Change Order Submittal
25% at DSA approval**

Please initial next to each of the items approved/declined by the district for this project. A complete copy of the Santa Ynez Joint Union High School District Contract has been provided.

Thank you for considering DMSI for this project. We take pride in every project we perform and in the service and quality we offer our customers. We look forward to a very successful project with you.

Accepted:

Name: Print

Signature

Date

DMSI Representative

Signature

Date